Instructor:

Mrs. Jennifer Ulrich  
Office: 5 Prischak

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Phone: 898-6896

Office Hours: MWF 11:00 - 12:00 PM, T 12:00 - 1:30 PM, R 11:30 - 1:00 PM and by appointment.


Prerequisites:* MATH 141 or MATH 141H

Calculators: The use of graphing, programmable, and cell phone calculators is prohibited on exams and quizzes. A scientific calculator is permitted on certain exams/quizzes.

Class Webpage: The link to our class page is: http://www.personal.psu.edu/jkm154/math230/math230.html. Please make sure to check the webpage regularly for homework assignments, important dates, and other announcements.

Grading Scale:

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<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>92-100%</td>
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<tr>
<td>A-</td>
<td>90-91%</td>
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<tr>
<td>B+</td>
<td>88-89%</td>
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<td>B</td>
<td>82-87%</td>
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<tr>
<td>B-</td>
<td>80-81%</td>
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<td>C+</td>
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<td>C</td>
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<td>D</td>
<td>59-69%</td>
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<td>E</td>
<td>0-59%</td>
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Grade Breakdown:

- Exam 1: 17.5%
- Exam 2: 17.5%
- Exam 3: 17.5%
- Final Exam: 25%
- Homework/Projects: 17.5%
- Quizzes: 5%

Exams: Three exams, not including the final, will be given. The final exam will be comprehensive, so save all of your previous homework, quizzes, and exams. You cannot simply skip an exam. This will result in a grade of 0. Valid reasons for missing an exam are: a doctor’s excuse, an athletic excuse, a school-sponsored activity, or military commitments. Notice must be given before the scheduled exam in order to be eligible to take a makeup exam. The following are not considered valid excuses for missing an exam: alarm clock fail, stuffy/runny nose, sore throat, headache, travel for weekend/break, work, or feeling ill-prepared for the exam. The choice to allow a makeup test is strictly up to the instructor! Any makeup exam will be more difficult than the original exam.

*http://bulletins.psu.edu/undergrad/courses/M/MATH/230/199596SP
**Attendance:** Attendance is very important in this class. You are required to attend class regularly. If you know that you are going to miss class, you must notify me before class or in a timely manner. Attendance will be factored into the final grade. The following are useful links pertaining to absences and verification of absences.

- http://senate.psu.edu/policies-and-rules-for-undergraduate-students/42-00-acquisition-of-credit/#42-27
- https://psbehrend.psu.edu/student-life/student-services/health/health-services/absences-and-excuses

**Final Exam Policy:** As noted before, the final exam is comprehensive. The Registrar’s Office schedules the final exam during finals week (May 2 - May 6, 2016), and will be posted on eLion when it is available. The instructor has no control over when the final exam is scheduled during finals week. Make no plans to leave campus during finals week until the final exam schedule is posted on eLion! The final exam conflict filing period is from February 15 - March 6, 2016. You are eligible to take a Final Exam Overload if you have three exams scheduled in consecutive periods or in one calendar day, or if you have two exams scheduled during the same period. All Final Exam Overloads must be submitted through eLion. **A Final Exam Overload, processed through eLion, is the only way to take the final exam at a different day or time!!**

**Cell Phones:** Cell phone usage in this class will not be tolerated! If you have a valid reason for your phone to be on during class (job, children, etc), please let me know in advance, and have it on vibrate. If you are caught texting during class time, then you will be asked to put the phone away. If it happens again, you will lose half of your next homework points. If you are caught texting during an exam or quiz, you will automatically earn a grade of 0 on that exam or quiz, no questions asked! I consider texting during these times to be cheating, and will treat it as such.

**Homework:** Homework will consist of any assignments deemed necessary to demonstrate content mastery. Most homework assignments will be completed and submitted online. Further details about the online homework will be given in class. All homework turned in MUST be stapled. I will not accept assignments that are not stapled. Please make sure that your name is on the first page! All homework turned in is to be your own work. Do not simply work in a group and copy other student’s work. See below for further clarification.

**Academic Integrity:** The Second Penn State Principle states:

Academic integrity is a basic guiding principle for all academic activity at Penn State University, allowing the pursuit of scholarly activity in an open, honest, and responsible manner. In accordance with the University’s Code of Conduct, I will practice integrity in regard to all academic assignments. I will not engage in or tolerate acts of falsification, misrepresentation or deception because such acts of dishonesty violate the fundamental ethical principles of the University community and compromise the worth of work completed by others.

Examples of violations of academic integrity:

- Copying all or part of an exercise from a classmate because you are stuck or you ran out of time
- Having someone else complete the assignment for you (aka a tutor or another student)
- Copying solutions to even-numbered exercises from a solutions manual or from an online source
- Looking at another student’s paper during a quiz/exam
- Using a calculator, smartphone, crib sheet, etc on a quiz/exam when not allowed
- Writing formulas on your body or desk before the quiz/exam
- Sharing quiz/exam questions with a student who has not yet taken the quiz/exam

Examples of acceptable collaboration:

- Working together to help each other figure out certain steps on an assignment or to compare answers
- Making use of other reasonable resources for help when completing assignments
While it is OK to work together, on homework or studying for tests and quizzes, all work turned in must be your own. Do not merely copy from another student. Not only is that academic dishonesty, but you are not actually preparing yourself for exams/quizzes. If you are caught cheating, you will receive a 0 on that homework/quiz/exam and possibly an F in the course. Also, you may receive an XF grade for the semester, which is recorded on your transcript and states that the F was received due to cheating.

**Extra Help:** Do not hesitate to come to my office during office hours or by appointment to discuss a homework problem or any aspect of the course. You also may want to consider the Math Lab (located on the second floor of Roche Hall) or the Learning Resource Center (located in the library). Hours can be found here: [http://psbehrend.psu.edu/Academics/academic-services/lrc](http://psbehrend.psu.edu/Academics/academic-services/lrc)

**Important Dates:**

- Classes Begin ......................................................... January 11
- MLK Day- No Class ................................................... January 18
- Regular Drop Deadline ............................................. January 20
- Regular Add Deadline .............................................. 8:00 am January 21
- Final Exam Conflict Filing Period ......................... February 15 - March 6
- Spring Break ............................................................ March 6-12
- Late Drop Deadline ................................................... April 8
- Classes End ............................................................. April 29
- Final Exams ............................................................. May 2-6

* The instructor reserves the right to change the syllabus at any time during the semester. Students will be notified of any changes in-class and by email.