

Steven Bairstow

326 Hellerman St.
Philadelphia, PA 19111

(215) 342 4219
sab139@psu.edu

EXPERIENCE

March 1999 - Present

Penn State University - Abington College Abington, PA
Computer and Network Services Computer & Telecommunications Specialist
Installing, troubleshooting, and repairing PC and Macintosh hardware and software for administrators, faculty, and staff.
Maintaining 10baseT and fiber optic network.
Locally and remotely administering Microsoft Windows NT Server 4.
Researching and assisting in developing campus standards for technology.

1994 - February 1999

Penn State University - Abington College Abington, PA
Computer Assisted Learning Center Computer Lab Support
Maintained and troubleshot AppleTalk and 10baseT network.
Administered and maintained Apple Internet Router and Windows NT Advanced Server 3.1.
Installed and maintained hardware and software for lab consisting of 33 Macintosh and 12 PC computers.
Assisted and trained students on a variety of software packages.

1994 - 1997

Penn State University - Abington College Abington, PA
Instructional Services
Responsible for setup, take down, and maintenance of audio-visual equipment.
Aided instructors in locating media for classroom use.

1989 - 1991

1993

Motion Physical Therapy Medford, NJ
Selected and configured computer for use of PTOS program (Physical Therapy Office System).

SOFTWARE QUALIFICATIONS

Proficient with:
Microsoft Windows 3.1/95/NT Workstation and Server v 4.0, NT Advanced Server v 3.1; Mac OS 7.0 - 8.5.1, Apple Internet Router.
Microsoft Word, Excel, Access, PowerPoint, Internet Explorer; Netscape Navigator, WordPerfect, ClarisWorks, Adobe Photoshop, Norton Utilities.
C, C++, Pascal, Excel 4 macro programming.
ODBC connectivity to remote SQL server.

Familiar with:
Metrowerks CodeWarrior Integrated Development Environment.
Adobe PageMaker.
Oracle 8 Database system.

EDUCATION

1989 - 1993

Penn State University
Completed 99.5 credits towards BS in Science.

1985 - 1989

Cardinal Dougherty High School
Received General Excellence Award in Computer Science.

INTERESTS AND ACTIVITIES

Field hockey, gardening, and nature photography.

References available upon request.