

Zachary Aaron Miller

1311 11th St. FL 1.
Altoona, PA 16601
(814) 215-8356

Education

Penn State University, Altoona, PA	Aug 2010 to Present	Business Administration
Elim Bible Institute, Lima, NY	Jan 2004 to Dec. 2004	1-Year Cultural Studies Certificate
Rosedale Bible College, Rosedale, OH	Fall 2003	Bible
Home Schooled, East Freedom, PA	Grad. June 2002	High School Diploma

Work History

Blair Companies Purchasing Intern <ul style="list-style-type: none">Assisting members of the purchasing departmentAnalyzing and Archiving of Merchants, Items and Manufactured Parts	Altoona, PA	August 2011 to Present
Home Nursing Agency Tartaglio Personal Care Home <ul style="list-style-type: none">Resident CareCleaning	Altoona, PA	April 2009 to August 2011
Spherion D-Shapes and Doors <ul style="list-style-type: none">Cutting and building vinyl doors	Altoona, PA	Sept. 2008 to Nov. 2008 Laid off because of slow work
Self Employed Computer Consultant <ul style="list-style-type: none">Computer supportDeveloping online learning programCMS web development (CMS Content Management System)Online form developmentVirus prevention and removalEmail support (Configuring mail server and desktop applications)Linux desktop setup and support (OpenSuse, and Ubuntu)Networking (Wiring, installing switches, building servers)Primary Client Elim Bible InstituteFor the International Localization Network<ul style="list-style-type: none">Technical Coordinator (for conferences)IT consultingServer development Layout Design Artist / Coordinator <ul style="list-style-type: none">Book design supervisorDigital Printing supervisorTechnical ConsultantBook DesignerPrimary client Elim Publishing	Lima, NY	Jan. 2005 to Aug. 2008
Elim Gospel Church Security/Maintenance <ul style="list-style-type: none">Nightly security lockupSecurity for Conferences/Special eventsNightly maintenance checks	Lima, NY 8 – 10 Hours a week	Jan. 2005 to Aug. 2008

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- Painting
- Drywall repair
- Grounds
- CAT-5 wiring

Summer Jobs

<u>Weavers's Orchard</u> , Morgantown, PA	2003	Laborer, Forklift operator
<u>Camp Blue Diamond</u> , Petersburg, PA	2002	Camp Counselor
<u>Highland Retreat</u> , Bergton, VA	2001	Camp Counselor
<u>Camp Kanessatake</u> , Spruce Creek, PA	2000	Maintenance
<u>Landscaping</u> , Altoona, PA	1999	Intern Landscaper
<u>Altoona Mirror</u> , East Freedom, PA	1996 to 2002	Delivery

Volunteer Experience

Helping with summer events for International Students. Rochester NY
Teaching English as a Second Language (Conversational English) Rochester NY
Soccer Referee (AYSO Hollidaysburg 1996-2001, Summit Altoona 2001-2002, Intramural (Elim Bible Institute)
Kindergarten Teachers Helper (Tiberius, Israel)
Online Learning software testing

Computer Experience

Windows 2000, XP use and support
Ubuntu, OpenSuse Linux use and support
Basic: HTML, PHP, MySQL, CSS
Programs: Indesign, Illustrator, Photoshop, Acrobat, Openoffice, Word, Excel, Powerpoint, Outlook, Evolution.
Program Support: Word, Outlook, Evolution, Indesign, Photoshop, Shellbook
Web Programs: Mambo, Joomla, Moodle, phpbb, Gmail Corporate
Virus Removal Programs: AVG, Spybot Search & Destroy, Ad-Aware, HijackThis
Computer Hardware: Networking, computer repair, computer building, processor upgrading, hard drive replacement.