

Scott W. Cooper

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EDUCATION

The Pennsylvania State University, Erie, PA

Anticipated May 2017

Bachelor of Science in Management Information Systems

GPA: 2.87

- Systems Analyst Option
- Oracle E-Business Suite Certificate

LEADERSHIP EXPERIENCE

Penn State Behrend Interfraternity Council

September 2015 – December 2015

Vice President of Communication

- Dispense vital information to all fraternity chapters on campus
- Planned and implemented interfraternal events as a member of the executive board

Delta Chi Fraternity, Behrend Chapter (Social Fraternity)

February 2014 - Present

Chapter Secretary

- Record minutes and give reports at weekly chapter meetings
- Facilitate and maintain communications between the chapter and outside organizations
- Learned interpersonal, parliamentary, and project management skills

Recruitment Committee

- Coordinate with committee chair and campus officials to organize and run recruitment events.
- Recruited nineteen new members for Fall Semester 2014, the largest in chapter history

Business Bridge Retreat, Erie, PA

October 2014

Participant

- Received leadership training from team-based exercises and professional presentations
- Practiced business etiquette, networking, and negotiation skills

COMPUTER SKILLS

Software: Access, Excel, SAP, Visio, Power Designer, Adobe Dreamweaver, Visual Studio, Word, PowerPoint,

Languages: SQL, C++, Java, HTML, CSS

ACADEMIC BUSINESS PROJECTS

Systems Analysis Team Project

- Collaborated within a team to assess and refine a current business process using information systems
- Analyzed the ordering process of a popular café located in the School of Business and presented proposed changes

Market Simulation Team Project

- Marketed a fictional product to a simulated target market by altering product features, price, promotions, and sales tactics
- Learned about customer relations and how to react to changing demands