

Scott Allen Kelly
C106 Smith Building
Altoona, PA 16601
Bus.: (814) 949-5718
E-mail: sak229@psu.edu
Webpage: www.personal.psu.edu/sak229

OBJECTIVE Increase the success and effectiveness of the young and emerging leaders at Penn State University

SUMMARY Extensive experience in human capital leadership with particular emphasis on academic advising, teaching, mentoring, and community building, leadership and career growth, advising policy standardization, reform and development to include strategic initiative and visioning to achieve university goals

EXPERIENCE

Penn State Altoona, Altoona, PA
Administration Appointments

2002-Pres.

-Director, Advanced Standing Advising Program – Academic Affairs Pillar

- Lead and manage the Advisory and Leadership practices with academic advising for domestic and international transfer students
- Strategically position the key faculty and staff members with perspective transfer students

-Division of Undergraduate Studies Advisor – Academic Affairs Pillar

-Criminal Justice Degree Program Advisor – Academic Affairs Pillar

- Assist students with developing both short-term and long-range successful academic plans
- Mentor and motivate students to explore their own potential and self-worth by setting boundaries and expectations that challenge their own thinking and doing and to become self-motivators
- Interpret placement test results related to academic plans and advise students to best position their thinking and framing of their goals, and further influence their advancements
- Educate students on more effective access to degree audits and interpretation, and evaluation of their progress toward meeting established academic goals during the semester, if appropriate, and at its end via an academic review
- Introduce students to the Advisory Information Center for easy access to printed and web-based information during the first year, and enable them to expand their knowledge base related to their long-range academic plans, such as internships, study abroad opportunities, research opportunities, and service learning
- Monitor maximum time of DUS advisees at least once a semester during the academic reviews or at other appropriate times

- Increase the dialogue and interaction with students so to facilitate regular communication and document advising contacts, and enable students to own their learning and success
- Advise students to work with the General Education Selection Guide and the Schedule of Courses during scheduling sessions
- Encourage students to engage with the Career Services to explore academic/career goals
- Facilitate First-Year Testing, Counseling and Advising Program for all incoming First-Year students and their families before the beginning of each enrollment period
- On-board the incoming faculty and advisors, and advise the faculty and other administrative departments inquiring about institutional policies
- Participate in the annual Recruitment College Major Event
- Engage in professional development activities to expand knowledge base and update skills by attending campus colloquium, and professional development workshop annually
- Co-coordinate the Altoona College Majors Expo annually in October
- Prepare and lead the annual First-Year Transition Program (FTP), coordinating academic orientation program, introduce students to valuable campus resources to increase students' knowledge of the campus community, assign students to academic advisers and peer assistants
- Select, train, supervise and monitor performances of the peer assistants for the First-Year Transition Program
- Serve as the primary Technology and Outreach Coordinator responding to inquiries from prospective students and/or family members regarding the Criminal Justice degree program or refer them to the proper offices/resources throughout the year

Academic Appointments

2006 – Pres.

- Instructor for Agricultural Extension Education (AEE 311- Developing Youth Leadership through Organization and Program Structure) for Tracey Hoover, Department Head – College of Agricultural Extension Education Program
- Instructor for Criminal Justice (CRIMJ 100 – Introduction to the American Criminal Justice System)
- Instructor for the First-Year Seminar Courses (PSU 003 & CRIMJ 083S)
- Instructor for Sociology (SOC 012 – Introduction to Criminology & Criminological Theory)

HONORS AND AWARDS - Penn State Altoona

Nomination: University's 2012 Excellence in Academic Advising Award	2012
Dedication Award for support of Alpha Phi Sigma and the Criminal Justice Organization	2011
Student Government Association's Excellence in Academic Advising Award	2009-2010
Student Government Association's Excellence in Academic Advising Award	2008-2009
Dean's List: Graduate Student	2005-2006
Omicron Delta Kappa: National Leadership Honor Society - Penn State Circle	2002
Outstanding Criminal Justice Student – Penn State Altoona	2001-2002
Alpha Phi Sigma: National Criminal Justice Honor Society	2001
Dean's List: Undergraduate	2000-2002

American General Life, Health, and Accident Insurance Co. -Licensed Insurance Agent in Pennsylvania	1998-1999
McDonalds, Orwig, Inc. -Salary Manager • McDonald's Management School	1995-1998 1997
Burger King of Altoona -Salary Manger • Burger King Management School	1993-1995 1993
Sears of Altoona, PA -Sales (commission)	1991-1993
Skills Industries of Central Pennsylvania -Supervisor	1989-1991

MILITARY SERVICE

United States Air Force – Minot Air Force Base, ND -Strategic Air Command (SAC), 91st Combat Support Group, 91st Civil Engineering Squadron - Readiness & Logistics Office - Administrative Specialist & Prime Base Emergency Engineering Force (BEEF)	1985-1989
<ul style="list-style-type: none"> • Strategically position squadrons and flights to optimize simulated “war-time” training • Co-coordinate a viable Operations Plan for Minot Air Force Base • Create, handle, and disposed of classified documents • Lead convoy training during deployment exercises • Aggressor (bivouac), motivate and develop support squadrons security forces during bivouac • Coordinate, manage, and participate in training for military personnel: small arms, explosive ordinance, chemical warfare, disaster preparedness, natural disaster preparedness, and specialized training for support squadrons • Manage and authenticate weapons movement from armory to military personnel • Coordinate and Strategically position flights for the Mobility Processing Unit (pre-deployment) • Active role in reauthorization of flight-line authorization badges in conjunction with the Security Police Group 	
-Financial Management Office – 91st Civil Engineering Squadron Clerk • Enter financial data for acquisitions	
-Special Honor: Base Honor Guard, White Team Leader	1987-1988

EDUCATION

The Pennsylvania State University <ul style="list-style-type: none">• 'Five Leadership Approaches of the Leadership Practices Inventory (LPI)	2013
The Pennsylvania State University <ul style="list-style-type: none">• The Voice of Leadership: Self-assessment and Motivation	2013
The Pennsylvania State University <ul style="list-style-type: none">• Pursued Ph.D., College of Agricultural Sciences Concentration: Agricultural Extension Education	2009-2010
The Pennsylvania State University <ul style="list-style-type: none">• The Penn State Leader Program	2006
Florida Metropolitan University (Now Walden University) <ul style="list-style-type: none">• Master of Science – The School of Criminal Justice and Criminology Concentration: Criminal Justice - GPA: 3.84 The President's Honor Award (2004, 2005, and 2006) Thesis: "Trends for Juveniles Waived to Criminal Court and Sentenced to State Prison."	2004-2006
Indiana University of Pennsylvania (IUP) <ul style="list-style-type: none">• Pursued Master of Art Concentration: Criminology	2003-2004
Penn State Altoona <ul style="list-style-type: none">• Bachelor of Science Concentration: Criminal Justice - GPA: 3.06 Dean's List <i>Work Study</i> – Criminal Justice Program (August 2000 – December 2002) <i>Internship</i> – First Year Testing, Counseling, Advising Program Advisor• Associate in Science Concentration: Criminal Justice <i>Work Study</i> – Student Auxiliary Police Officer (January 2000 – May 2000)	1999-2002 2001-2002 1999-2001

UNDERGRADUATE SERVICE

-Creator & President, the Criminal Justice Organization (CJO) <ul style="list-style-type: none">• Co-Creator of the Annual Criminal Justice Career Fair	2002
-American Mock Trial Team – Penn State Altoona <ul style="list-style-type: none">• Co-Captain	2000-2002

- Competed at Yale University 2001-2002
- Bronze Category Winners 2002
Stetson Law School, FL

-**American Moot Court Team** – Penn State Altoona 2000-2002

- Competed at Fitchburg University, Mass

CONFERENCE PAPERS PRESENTED

Criminal Justice Educator’s Association of New York State (CJEANYS)

Kelly, S.A. (2002). “Community Policing: A New Organizational Challenge for Future Success.” Buffalo, NY, September 2002.

Northeastern Association of Criminal Justice Sciences (NEACJS)

Kelly, S.A. (2002). “Corrections: Analyzing the Breaking of the Cycle of Corrections: Past Trends and Future Goals.” Bristol, RI, June 2002.

PUBLICATIONS:

Kelly, S.A. (2006). Advisors Teach Students to become Mobile. *The Mentor: An Academic Advising Journal*. 8(2), 1-8.

Kelly, S.A. (2005). “The Criminal Justice Degree Program Handbook.” 1-19. (HTML version located on the World Wide Web at: <http://www.personal.psu.edu/sak229>)

Pre-publication Reviewer

Reviewer: "Risk factors for potential exposure to HIV: A study of correctional officers." *Journal of Criminal Justice*, September 2007.

MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS

2005 – Present	National Academic Advising Association (NACADA)
2002 – Present	Northeastern Association of Criminal Justice Sciences (NEACJS)
2002 – Present	Criminal Justice Educator’s Association of New York State (CJEANYS)
2003 – Present	Anne E. Casey Foundation
2003 – Present	Children’s Defense Foundation
2001 – Present	The Pennsylvania State University Alumni Association (LIFE Member)
2003 – 2005	Academy of Criminal Justice Sciences (ACJS)
2003 – 2005	American Society of Criminology (ASC)

TASK FORCE TEAMS

Penn State Altoona

2012 – Present	Chair, Faculty Senate – Student Life Sub-Committee
2012 – Present	Advising Counsel
2012 – Present	Faculty Senator for Part-Time Faculty (voting member)
2011 – Present	PRAXIS – Proctor – Penn State Altoona
2010 – 2012	Advising Task Force
2010 – Present	Chair Advising Task Force: Sub-Committee for student survey
2006 – Present	Disability Review Board-review and services for students with disabilities
2006 – Present	Penn State Support Network - Zero Tolerance for Hate
2006 – Present	Penn State University – Lesbian, Gay, Bi-sexual, and Transgender Network Member
2006 – 2010	Chair, ADAPT: Academic and Environmental Sub-Committee
2006 – 2010	Faculty/Staff Advisor – Criminal Justice Organization
2006 – 2010	Faculty/Staff Co-Advisor – Alpha Phi Sigma, Gamma Eta Chapter
2005 – 2010	Alcohol and Drug Abuse and Prevention Training (ADAPT): Chair, Academic and Environmental Sub-Committee
2001	“Candlelight Vigil for September 11 th ” Organizing Member: Penn State Altoona
2000	Alcohol and Drug Abuse and Prevention Team (ADAPT) Time-Wise Project

External

2005 – 2008	National Academic Advising Association – Mid Atlantic Region II – Western PA State Rep.
2005 – 2006	Academic Advising Network - Nationwide

Indiana University of Pennsylvania

2003 – 2004	Criminology Graduate Student Organization Member
2003 – 2003	Annual Regional American Mock Trial Tournament Co-Organizer
2003 – 2003	Coach for the Political Science Pre-Law Mock Trial Team

PROFESSIONAL DEVELOPMENT

2005-2012

-Penn State Altoona

- Regional Conference: Developing an Academic Advising Assessment Plan (NACADA) at University Park
- Voice Thread Workshop
- DUS Networking Meeting, and Regional Conference (NACADA) Pittsburgh, PA
- DUS Networking Meeting, and Regional Conference: (NACADA) Tyson’s Corner, Virginia
- DUS Networking Meeting, and DUS Conference at University Park
- DUS Networking Meeting, and DUS Conference at Penn State Harrisburg
- Discover House Meeting

- Smeal College Advisor's Training
- FTCAP for Engineering and EMET Majors (SUMMER 2011)
- Professional Development meeting for PSU's Go Green 12% reduction challenge
- Webinar - Health Matters – Weathering Financial Storms (Adobe Connect)
- Meeting - Veterans Affairs: GI Bill Updates
- Meeting - Career Services Office Updates
- Meeting - Sheetz Fellows Program Presentation
- Webinar - “Reaching and Retaining Students: The Role of Faculty Advisors in Student Success”
- Webinar – “Breaking Bad News: Delivery Techniques that Help Students Make Good Alternative Choices” Meeting
- Colloquium: “Reaching and Retaining Students: Effective Academic Advising Strategies”
- Webinar: “The Role of Academic Advising in Student Persistence”
- Webinar: Refworks and Zotero: Grabbing a Tiger by the "Long Tail" Webinar: “Handling Aggressive and Hostile Student Behavior in Higher Education”
- Colloquium: Assess Thyself: A Preliminary Report on the Status of Program Assessment in Psychology
- Colloquium: “Diversity and Student Centeredness: A Cross-Cultural Look at Today's College Student”
- Diversity Conference: “The Game of Oppression” diversity training
- Colloquium: “Racism, Privilege, and Inequality in America”

VOLUNTEER ACTIVITIES

-Judge: Miss Penn State Altoona Pageant – With B.U.S.T. Student Organization	2009
-Co-Creator: Penn State Altoona's Criminal Justice Alumni Association	2008
-Grader: Criminal Justice Internships & Debates with Michael Arter, Ph.D	2008-2010
-Co-Organizer: CJ Career Fair Event	2007-Pres.
- Volunteer: The African American Heritage Festival	2007-Pres.
-Co-Creator: the Penn State Altoona's Advising Syllabus with Ms. Harriett Gaston	2007
-Mentor: FastStart Altoona Mentoring Program	2006-2007
-Volunteer: First Year Seminar Pilot Assessment Committee	2005-2007
-Volunteer: Faculty Senate Committee: Student Life Committee	2005-2006
-Co-Facilitator - “Candlelight Vigil for the National Crime Victimization Rights Week”	2006
-Member: Community Building and Retention Pilot	2005
-Supervisor: PRAXIS – Penn State Altoona	2005-2006
-Executive Board Member, Fairview Hills Council, Altoona, PA	2000-2003
-Captain, Fairview Hills Crime Watch Program, Altoona, PA	2000-2003
-Vounteer, Fairview Hills Parents as Teachers Program, Altoona, PA	2000-2003
-Co-Chair, Fairview Hills Drug Elimination Program	2000-2003
-Boy Scout Leader, Minot AFB & Minot, North Dakota	1987-1989
-Volunteer: Annual Senior Citizens Thanksgiving Day of Love	1986-1988

LANGUAGES: English

REFERENCES: Will be provided upon request