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OBJECTIVE	To obtain a mechanical engineering related internship or co-op beginning summer 2013			
EDUCATION	Bachelor of Science in Mechanical Engineering <i>The Pennsylvania State University, University Park, PA</i> Anticipated Graduation: May 2016			High School GPA: 3.98/4.00
RELEVANT SKILLS	Microsoft Office	SolidWorks	Spanish	Handiwork
FIELD EXPERIENCE	Office Assistant Summers 2008 and 2009 Andron Construction Corporation , Goldens Bridge, NY <ul style="list-style-type: none">Monitored daily manpower and equipment usage at 3 different construction sitesSystematized Z-lists and punch-lists for buildings and renovations in progressPartnered with professional engineers and construction managers to learn more about the corporate construction process Property Maintenance and Repair Assistant June 2006 - Present Beaver Property Management , Beaver, PA <ul style="list-style-type: none">Plan and construct sheds, ramps, and additions to four different rental propertiesProvide innovative plumbing, electrical, structural, and landscaping solutions Senior Adviser June 2012 - Present Vector Marketing Corporation , Wexford, PA <ul style="list-style-type: none">Marketed over \$12,000 worth of Cutco products to a diverse customer baseCommunicate effectively with 3 managers and 10 sales team membersOrganized orders, products, customer information, and referrals Kitchen Worker and Cashier April - October 2011 Pizza Joe's , Beaver, PA <ul style="list-style-type: none">Created comfortable environment and ensured quality of meals for customersCollaborated with staff to encourage productivity and integrity in the kitchenTrained and supervised multiple employees to maintain high work standards			
WORK EXPERIENCE				
LEADERSHIP & INVOLVEMENT	Member, Women in Engineering Program at Penn State University {2012} Member, Society of Women Engineers {2012} Volunteer, Fresh START (Students Taking an Active Role Today) {2012} Head Coordinator, Atelier de Begley Student Art Show {2010-2012} Captain, Varsity Mock Trial team {2011-2012} Co-Captain, Women's Varsity Soccer team {2011-2012}			
HONORS:	Westinghouse Family Scholarship {2012} Wire Reinforcement Institute Scholarship {2012} Lloyd W. Dyer Engineering Scholarship {2012} Westinghouse Science Honors Institute {2011-2012} Congressional Academy for American History and Civics {summer 2011} National Honor Society {2010-2012} Advanced Placement Scholar with Distinction Award {2011-2012} Daughters of the American Revolution Good Citizen Award {2011}			