

Rosemary Nicholson

Current Address:
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Permanent Address:
614 McCully Street
Pittsburgh, PA 15243

EDUCATION:

The Pennsylvania State University

Division of Undergraduate Studies

Intended Major: Bio-Renewable Systems

University Park, PA

GPA: 3.67

WORK EXPERIENCE:

Mt. Lebanon Aqua Club

Senior Swim Coach

- Coached local swim team of ~300 kids ages 6-14 at daily practices and in weekly meets
- Managed 6 junior coaches and 12 assistants and oversaw all age groups
- Coordinated logistics during swim meets, and coordinated line up for swimmers
- Conducted meet entry for swim meets via software program

Pittsburgh, PA

May '12-Aug. '14

American Pools Management

Head Lifeguard

- Operated pool with checking in of guests and monitoring pool chemicals
- Oversaw safety and regulations of patrons and other guards

Pittsburgh, PA

May '11- Aug. '14

UPS Store

Sales Clerk

- Interacted with customers while processing packages and claims
- Designed business cards and posters for businesses using Adobe Photoshop

Moon Twp., PA

Oct. '12- Feb. '14

ACTIVITIES:

OPPerartions Committee

Kids Mail Chair

- Organizes communication between our THON child and the committee
- Attends weekly meetings regarding preparation of THON and pre-THON events
- Volunteers with canning and all of set-up/tear-down of THON events

University Park, PA

2014 THON Season

Club Cross Country

General Member

- Trains ~10 hours per week with team while taking a full course load
- Involved with THON fundraising and other events in community

University Park, PA

Aug. '14-Present

Cross Country

Captain ('14 Season)

- Leader of the team during daily practices and biweekly meets
- Winner of Varsity Letter

Pittsburgh, PA

Aug. '10- Nov. '13

Leadership Council

Freshman Orientation

- Assisted in the development and execution of a better freshman orientation
- Served as both a mentor and role-model to 25 students and interacted with them weekly throughout the year

Pittsburgh, PA

Aug. '13-May'14

VOLUNTEER WORK:

St. Anne's Parish

Religious Education Assistant

- Substituted in classrooms of 25 students as needed
- Assisted in clerical tasks in office such as mailings and attendance
- Completed over 200 hours of community service throughout

Castle Shannon, PA

Sept. '11- May '13

SKILLS:

- Certified in Microsoft Excel: 2010 via Lynda.com
- Certified in Microsoft Excel: Pivot Tables via Lynda. com