

Garrett Jaye Dutkiewicz

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Education

Penn State Erie, The Behrend College

- BS in Interdisciplinary Business with Engineering Studies
- Dual focus in Technical Sales and Supply Chain Management
- Major GPA 3.3
- BS in Management Information Systems
- Major GPA 3.4
- SAP certification

Expected Graduation

Spring 2015

Relevant Work Experience

Bayer MaterialScience - Technical Procurement

- Worked on the synchronization project which integrated Bayer's vendor's e-catalogs to SAP agreements
- Trained vendors on how to manage their own e-catalogs
- Created and helped present a business case to rid Bayer plants of nearly all consignment items (Reverse Auction Managed Completion)
- Updated/created agreements with vendors in SAP

May 2013 – Aug. 2013

Costco Warehouse - Tire Sales and Installation

- Worked as an Inside Sales Associate selling a specific product to General Public
- Team/Group member environment to optimize the productivity and meet specific goals set by managers
- Worked on ERP system to check inventory, make orders, and create work invoices

Dec. 2010 – Aug. 2013

Relevant Academic Experience

Supply Chain Management

- Used SAP R/3 to integrate production planning, scheduling, material management, purchasing, and activity control
- Learned how to use SAP for Sales Logistics, Production/Material Management, Procurement, and Human Resources

Management Information Systems

- Worked on data systems and queries in multiple programs and programming languages for different applications
- Created a personal website for the audience of future employers (www.personal.psu.edu/gqd5051)

Engineering Design

- Redesigned a tooth brush
- Evaluated the efficiency of each part of tooth brush
- Surveyed to evaluate what style and options are most asked for

Physics

- Worked in a scale up group to simulate a work like environment where members of the group must come together to solve problems

Engineering Computer Skills

Pro-E Wildfire, Advanced Excel, Creo 2, C++

Business Computer Skills

Advanced Access, Advanced Excel, SAP, Oracle, Business Warehouse, Outlook, Lotus Notes, SQL, HTML, Power Designer

Leadership

- Founding member of the IBE club
- Treasurer of the IBE club
- Member of Alpha Sigma Pi - The National Society of Leadership and Success