

Memorandum

To: Prof. Julie Kearney
From: Team 5
Date: 4/17/2006
Re: Introduction of Team 5

Team Five (renamed The Fantastic Five) consist of: Holly Artz, Rob Boca, Steve Hickey, Beth Horveath, and Matt McNichol. As an alternate to assigning each member a designated role to carry out; we, as a team, will work collectively as one unit in the decision, planning, and facilitation periods of our time together. We feel that we'll be able to work more efficiently with all members knowing each phase and step of the way instead of having each member branch off into different, individual roles.

Our individual strengths vary with each member, however as a group, our strengths include a mixture of backgrounds to group work, incorporating different environments and experiences in them, communication, various methods of research, public speaking, and exceptional experience with Microsoft Office.

As a group, we lack experience with working with one another, and have never attempted facilitation, only small, quick presentations. Time restraints and schedule conflicts also impose a weakness to our group.

With our diversity and individual strengths we will be able to overcome any 'bumps in the road' by learning from one another and working together by being open minded to one another's suggestions. We can conquer our time restraints and schedule conflicts by communicating effectively via such methods as email and the ANGEL group board, and also by setting aside certain time slots to meet together. By following these methods our group has agreed upon, we feel as if we will be able to achieve our task in a sound and timely manner, possibly (and hopefully) without any problems. We all look forward to getting better acquainted with one another throughout our time together by achieving our goal to the fullest and best of all of our abilities.