

Emily A. Franz

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Education:

Penn State Erie, the Behrend College
MIS, Bachelor of Arts

Graduation May 2016

Project Experience:

Sim4Projects (Jan 2015 – Present)

- Act as a project manager
 - Analyze resources based on efficiency, price, ability, education, training
 - Effectively manage and assign resources to tasks while remaining effective, efficient, and budgeted

Management Project (Jan 2014 – May 2014)

- Goal: To raise over \$1000 in one semester with a group of five students
 - Researching local charities and working with representatives
 - Schedule, organize, and market fundraiser events
 - Delegate and manage group roles

Marketing Project (Jan 2014 – May 2014)

- New Shoes Simulation
 - Balancing price, product, promotion, and place to create a product that customers want and is also profitable
 - Hands on experience with real life marketing concepts and decisions

Web Design Project (Jan 2014 – Present)

- Use Dreamweaver to construct a fully functional website
- Use CSS and HTML to write the code for a website
- Design Website for nonprofit organizations

Computer Skills:

Programs: SAP – Excel – Access – PowerPoint – Word – Photoshop – Dreamweaver

Language: SQL – HTML

YMCA (Aug 2015 – Present)

Work Experience:

YMCA (Aug. 2014- Present)

Childcare Supervisor

- Daycare Aid
 - Supervise up to fifteen children ranging from one to three years old
 - work to effectively communicate with parents
 - Teach and care for children

Kohl's Department Store (Oct. 2013 – Sept. 2014)

- Cashier / Customer Service
 - Use interpersonal skills to work with customers
 - Handle and run cash and cash register