

Daniel Jacobs

Professor Marks

English 015, Final Portfolio

April 26, 2012

## **Final Portfolio**

### **Cover Memo**

Throughout this semester, I have directed my effort and enthusiasm into planning, inventing, arranging, writing, and revising rhetoric in English 015. I believe the papers that I submitted during the semester are convincingly elaborated upon, as they address the needs and attitudes of each specified audience. Although I was a fairly proficient writer coming into the class, English 015 has helped me further develop and refine my skills. Each segment and each paragraph of my portfolio essays demonstrate illustrious organization and impressive style in terms of effective sentencing, word choice, and tone. In this portfolio, I have included three papers with revisions to demonstrate the skills that I learned in class:

#### **1. Personal Narrative- “The Theme Park Thrill”**

Original: Page 3

Revised: Page 5

The purpose of this assignment was to recall, retell, and analyze a significant experience in your life, and do so for a specific audience and aim. In my original paper, I opened the expository narrative with two lines of dialogue. In my revised paper, I predominantly address the opening and closing paragraphs using dialogue to relay the same ideas and information. This essay discusses my class field trip to Dorney Park (an amusement park) in seventh grade, and it focuses on my experience on Hydra the Revenge, a steel floorless roller coaster. To my grave dismay, my safety restraint unlocked during the ride. While my reaction to this event is thoroughly explained in my original paper, I use

dialogue to capture the events leading up to the ride, as well as the events on the bus ride back to school.

Original Grade: A

**2. Critical Evaluation- “Evaluation of the Affordable Care Act”** Original: Page 7

Revised: Page 8

The purpose of this assignment was to evaluate an object, phenomenon, policy, or individual that interests you and merits your attention. To accomplish this task, I discussed the Affordable Care Act. In my original paper, I addressed Representative Glenn Thompson; in my revised paper, I address President Barack Obama. In both letters, I ask my audience to act toward repealing the law, as well as to respond to my evaluation. To demonstrate my rhetorical skills, I changed the tone of my first two paragraphs to match the appropriate audience. I strongly disagree with the provisions of the act; however, I write in a focused and polite manner to relay my serious message to the president.

Original Grade: A

**3. Proposal- “An Unpretentious Proposition”**

Original: Page 9

Revised: Page 14

The purpose of this assignment was to identify a problematic situation that merits your attention, then take a stand and advocate a plan of action that is both possible and desirable to resolve the problem. In my original paper, I used satire to discuss the obesity epidemic that is sweeping the nation. In addition to obesity, I discussed our national debt, as well as “viable” solutions that may solve these problems simultaneously. One such solution includes the institution of human labor in American sweatshops. In my revised paper, I chose to submit a full-length essay. I use synonyms to correct my word

choice and to enhance the satirical tone. Also, I drastically improved multiple transitions between paragraphs and I added a significant amount of rhetoric to my concluding paragraph.

Original Grade: B+

**Final Portfolio List**

Page 17

**Original Assignment: Portfolio of Revisions**

Page 18

### **The Theme Park Thrill (Original)**

“Hey! Look over there! The workers are moving the barricades back.”

“Yes, this is great,” I exclaimed. “Hey Chris, I think they are about to reopen the ride! Let’s see if we can be the first in line.”

As we ventured through the crowds to get to Hydra the Revenge, a locally famous, floorless steel roller coaster known for its seven inversions, my heart began to race. This green monster just watched us spend the last four hours on other roller coasters, as park technicians worked tirelessly to reopen it. Now, it was our turn. We dashed toward the gate as the workers removed the “Closed for Mechanical Failure” sign. I was about to be the very first person on the ride, along with my best friend, Chris. We raced to the first row of the first car. Each row held four riders and each car had eight rows. I sat one seat over from the left, and Chris sat one seat over from the right. We were the only riders in that row. The countdown timer sounded; the ride was about to depart from the station. Forty feet down the track, about fifteen seconds into the ride before the chain lift, my heart began to race. Sweat rolled off my forehead and onto my

nose, dripping from the tip of my nose until it landed on my lap. My pale face and skyrocketing blood pressure revealed that something was drastically wrong. Hydra had another mechanical failure: my safety restraint unlocked, and the ride was not stopping.

#### END OF OPENING PARAGRAPH

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Without doubt, this day forever changed my perception about the life. It further reaffirmed that I am responsible for myself, in any and every situation. Whether in social situations, extracurricular activities, or on the sports field, I must take responsibility and accountability. While I did not endure any bodily injury, I realized that fear can truly hinder a person much more than any kind of physical pain. Also, for the first time in my academic career, I was literally able to apply what I learned in school to my life. When the safety restraint unlocked, I felt as though I was in eminent danger. Looking back, I realize that most roller coasters are designed to keep the passengers safe, even in the event of a mechanical failure; the cars are moving so fast that the sheer force keeps the passengers in the seats, not the safety restraints. Mr. Kang left an inerasable memory with me, as he was willing to trust us; most teachers find it incredibly difficult to trust their students, especially middle school students. Conclusively, I learned quite a bit, especially about myself, on Hydra the Revenge on that sunny day.

#### END OF CLOSING PARAGRAPH

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### **The Theme Park Thrill (Rewrite)**

“Hey! Look over there! The workers are moving the barricades back.”

“Yes, this is great!” I exclaimed. “Hey Chris, I think they are about to reopen the ride! Let’s see if we can be the first in line.”

“Okay! I will race you to the ride! Three, two, one, go!”

“Chris, wait! Look at this roller coaster! There is no floor! You can just let you feet dangle in the air. And look at the loops! There has to be at least seven 360-degree turns... I do not feel so great about this,” I said, as my knees began quivering.

“Quit being such a wimp. You are acting like a little baby. Those guys have been working on Hydra all morning, and this is finally our chance to get on the green giant without having to wait in line!”

“Alright,” I said. “Let’s race! Whoever makes it to the top last is a rotten egg!” And with that, I took off.

“Wait! That’s no fair! I wasn’t ready!” cried Chris.

“Looks like you are a rotten egg!” I teased as Chris came wheezing up the final flight of stairs. “Look at how big this ride is! Let’s sit in the front!”

After we got in the car, we looked around, only to see that the ride was virtually empty. The countdown timer sounded as the ride began to depart from the station.

“Oh no! My bar unlocked! Chris! Help me!”

END OF OPENING PARAGRAPH

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On the bus ride home, Mr. Kang began to ask us about our day. “What did you learn at the park, Daniel? Did you enjoy your time there?”

“Yes! It was so much fun! Except for the part when I almost fell off Hydra.”

“You did what? You almost fell off?”

“Well, I guess I was not actually in any real danger. Roller coasters are designed to keep the passengers safe, even in the event of a mechanical failure, right?”

“You guessed it! The cars are designed to travel at a specified velocity, so it is the physics and the sheer force of gravity that keeps the passengers in the seats, not the safety restraints. Don’t be afraid of roller coasters, even if the safety mechanisms fail. The science that powers the rides acts as second measure of safety.”

“That makes a lot of sense,” I replied. “I think it is really cool how we can apply what we learned in the classroom to real life! Thank you for trusting us today. All of my other teachers would have made us stay with one of the chaperone’s all day. I really feel like I learned a lot about myself today.”

“That is great. It is really nice to hear that.”

“Are we almost home yet?”

“No! Remember how I said there is no such thing as a stupid question? I lied. Questions like, ‘Are we almost home’ or ‘when are we going to be there’ are stupid questions,” Mr. Kang said jokingly. “When you get home, you are going to have to do homework for your other classes, so enjoy the time you have left on the bus.”

END OF CLOSING PARAGRAPH

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**Evaluation of the Affordable Care Act (Original)**

The Honorable Glenn Thompson  
124 Cannon House Office Building  
United States House of Representatives  
Washington, DC 20515

March 11, 2012

Dear Representative Thompson,

As an American citizen and your constituent, I urge you to act towards repealing the Affordable Care Act, introduced by Charles Rangel (Democrat, NY) on September 17, 2009 and signed into law by President Barack Obama on March 23, 2010. I also ask that you urge fellow congressional representatives to reassess this governmental mandate and take initiative in proposing healthcare legislation that better serves our nation.

The Affordable Care Act aims to “make healthcare more affordable, hold insurers more accountable, expand coverage to all Americans, and make our health system sustainable,” according to the White House. While the decree seems practical and appealing on paper, the specific mandates set forth by the act not only violate liberties guaranteed by the Constitution, they affect every citizen financially and morally. Additionally, if the act is implemented as it is currently written, our time-tested 235 year-old democratic republic will crumble toward a socialistic despotism, or worse, a tyranny. Without doubt, the Affordable Care Act merits your attention, as well as the attention of every American citizen.

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**Evaluation of the Affordable Care Act (Rewrite)**

President Barack Obama,

The White House

1600 Pennsylvania Avenue NW

Washington, DC 20500

April 26, 2012

Dear President Obama,

As an American citizen and your constituent, I respectfully ask you to sincerely consider repealing the Affordable Care Act, introduced by Charles Rangel (Democrat, NY) on September 17, 2009 and signed into law on March 23, 2010. While I realize that this act is very important to you, I ask that your advisors reassess this mandate and perhaps take initiative in proposing healthcare legislation that better serves our nation, without overstepping governmental limits bound by the Constitution.

The Affordable Care Act aims to “make healthcare more affordable, hold insurers more accountable, expand coverage to all Americans, and make our health system sustainable,” according to the White House press. While this decree seems practical and appealing on paper, the specific mandates set forth by the act violate liberties guaranteed by the Constitution, as well as affect every citizen financially and morally. As you know, twenty-seven states have filed lawsuits against our government in response to the Affordable Care Act. If the act is implemented as it is currently written, our time-tested 235 year-old democratic republic will sadly crumble toward a socialistic despotism. In fact, on August 12, 2011, the 11<sup>th</sup> Circuit Court of Appeals ruled the mandate unconstitutional, stating that Congress had exceeded its authority



by requiring Americans to buy healthcare coverage. Conclusively, the Affordable Care Act merits your immediate attention, as well as the attention of every American citizen.

As of last month, Gallup estimates that at least 47% of Americans oppose the act. Yes, this is less than half the population; nonetheless, those who oppose it compose nearly half of the population. Please keep in mind, with all due respect, that these are the same people who elected you to lead our great country. Perhaps the best decision would be to leave healthcare decisions to the state governments. Nevertheless, I challenge Congress to propose legislation that encourages and rewards privatized healthcare. Create straightforward legislation that removes total governmental interference from healthcare, but if all else is avoided, at least make healthcare an option, not a requirement.

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### **An Unpretentious Proposition (Original)**

Let us, America, acknowledge our most illustrious downfall. Our greatest failure, and perhaps our lardiest degradation, is a nationwide shame. Is it not an incredible pity to drive the bustling streets of any American city, such as State College, Pennsylvania, and witness first hand, the obese, both beggars and businessmen alike? With thirty of the forty-eight continental states experiencing an obesity rate exceeding thirty-two percent, a very large, rather fat problem is encroaching upon the American people. Two-thirds of Americans have a little junk hanging outside their trunks. In fact, the average beast is twenty-three pounds overweight (Adult Obesity). These ogres ought to realize they are not professional eating-contest competitors or carbohydrate ingestion over achievers; they are fat. While the ill-trained and incompetent do not

know the difference between being overweight and being obese, the ideas mentioned below extend specifically to the obese, as it is not yet too late for the overweight to mend their ways. Regardless of the population examined, America is fat.

Obesity is literally a growing problem. For the sake of clarity, obesity is a medical condition in which excess fat accumulates on the body and creates adverse effects on one's health (The Mayo Clinic). Healthcare providers, such as Doctor Oz from Channel 3 CBS, use the Body Mass Index (BMI) to determine corpulence. According to these physicians who suffered at least eight years of schooling, a healthy weight lies between seven and fifteen on the index, while obesity starts at the thirty mark. It is possible that these weight ranges are too generous, but since the scale was established scores of years ago, historical trends support its claims.

This crisis is decimating the wonderful country our forefathers sacrificed their lives for! Perhaps you have seen pictures of skinny, blue-jacketed young American men who fought in the Revolutionary War. They fought so that we may be free, but we are imprisoning ourselves with our diets! Obesity is the number one cause of preventable death. Manifest destiny applied specifically to the land in North America- not her people. It is almost as if being fat is the new trend.

Americans are all about trends. Being "green" is perhaps the latest and greatest of these trends. Well, being fat is not very green, as obesity is an awfully unsustainable problem. Last year, our government exhausted \$147 billion on obesity related healthcare- just over 9 percent of all medical spending. According to Steven Reinberg of *HealthDay*, "People who are obese spend almost \$1,500 more each year on health care, about 41 percent more than an average-weight person" (Reinberg). Now, for example, take a family of four. Let us say that each family member is obese and requires an additional \$1,500 per year in medical costs due to their weight.

In two years, this family would have spent enough additional money on their healthcare than the cost of a Toyota Prius, which would have been a much greener way to spend the green money.

As if this atrocity was not enough, I have one additional grievance that must be resolved, and so I bring it to you, the populace of this great country! The national debt soars at fifteen trillion dollars. Yes, that is right- \$15 trillion! It grows each and every single day the sun rises by three point eight-repeat billion dollars. Three point eight-repeat billion dollars, \$3.888888, is nearly four billion dollars a day. You lards are crazy! Not only are you imprisoning yourselves with your diets, you are imprisoning yourselves financially!

And so if these two simultaneous problems are not solved, America is doomed. The natives surely will die from their inhuman-like fat, and the ones who survive will be taken as indentured servants for the Chinese government, as well as the governments of other motherland countries that loaned money to the United States of America, and who have yet to see a penny returned.

Individually, we can only become more physically fit, but together, we can conquer this rather overwhelming obesity epidemic, while eliminating the debt in the United States of America.

Luckily, I have thought through a few viable solutions with great logic and lucidity. First, we could surgically remove the fat from the obese population. One-third of Americans will have a few scars, but scars build character. With this new surplus of fat, the victims of the surgery can make soap from their fat and sell it, to help cover the costs of the procedure. Second, we could simply eat the varmints. One in six Americans suffer from starvation, or in politically correct language, they “struggle with hunger.” In essence, we would be performing a much-needed humanitarian service. Sacrificing obese individuals can be thought about very similarly to being an organ donor- once you no longer have a need for your body, at least allow it to help

your fellow brothers and sisters. If these ideas do not tickle your fancy, perhaps my most economically-satisfying and my personally-favorite solution will be more appealing.

After much deliberating, I, Daniel Jacobs, propose a solution to surmount the problems involving the disgustingly obese and money-obliged generation:

Institute sweatshops throughout America.

This incredibly rational solution would replace automated machines with human labor. All factories should remove any and all machines, and then sell them at negotiable prices to the inferior countries of the ozone-troubled world. The profits alone from these machines will lessen the national debt. Then, take every single obese vermin and make it work in the factories, from four hours before sun-up to four hours after sun-down. This leaves a necessary four-hour window for them to drink their soup, eat their unsalted crackers, brush their teeth, use the restrooms, and rest. Skim milk may be distributed to the laborers as a substitute to the soup, under the consent of the factory owners. I calculate that in less than three-hundred and sixty-four days, the average obesity rate will fall below zero percent. Better yet, the national debt should be completely eliminated in less than seven years. As a graduate of Math 021, I am quite confident with the accuracy of these calculations.

Now, I am very aware that my proposition will have its fair share of opponents. Since 1969, the National Association to Advance Fat Acceptance has been fighting for the fair treatment of obese and overweight individuals. The same applies to the International Size Acceptance Association, who has been advocating for equal rights for all overweight body types since 1997 (The Mayo Clinic). When a pessimist looks at these groups, they see a lot of opposition; when I look at these groups, I see rosters upon rosters of obese individuals who will soon be sewing my shirts and cobblering my shoes, while drastically improving our

compromised economy. Even our government agrees with me, as the US Americans with Disabilities Act refuses to extend its anti-discrimination law to cover obesity.

America will permanently solve its obesity problem with regards to my proposition. As you can see, my solution stemmed from a well-conceived idea and blossomed into a marvelously sensible proposal. This forced, yet free labor, combined with the profits from the machine sales, will eliminate the national debt. If a penny saved is a penny earned, then fifteen trillion dollars saved is fifteen trillion dollars earned. America will theoretically turn the national debt into the nation savings. In reality, my proposition will save countless lives and improve the health of two-thirds of Americans. After all, obesity is the leading cause of preventable death. We could eradicate an entire disease!

As a last resort, we could encourage thirty minutes of exercise per day, but who likes to go to the gym and work up a sweat? Gym fees are expensive. This leaves the ogres with the option of jogging outside, but exposure to the sun causes skin cancer. Also, it is clearly better to benefit from strenuous work and have products made, rather than simply to losing weight to look attractive.

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### **An Unpretentious Proposition (Rewrite)**

Let us, America, acknowledge our heaviest burden. Our greatest failure, and perhaps our lardiast degradation, is a nationwide shame. Is it not an incredible pity to drive the bustling streets of any American city, such as State College, Pennsylvania, and witness first hand, the obese, both beggars and businessmen alike? If you ask me, it is a crying shame. With thirty of the forty-eight continental states suffering an obesity rate exceeding thirty-two percent, a very large, rather fat problem is encroaching upon the American people! Two-thirds of Americans have a little junk hanging outside their trunks. Two-thirds of Americans could wear a red suit at a mall during December and ask little children what they want Santa to bring them! Two-thirds of Americans ought to realize they are not professional eating-contest competitors or carbohydrate-ingestion overachievers; they are fat! Or, in medically friendly, politically correct terms, they are "obese." To my grave disappointment, American scales are beginning to reach higher and higher by the day.

In fact, these scales are reaching toward numbers comparable to that of Bill Gates' bank account. Obesity is a growing problem, literally. To clarify, obesity is a medical condition in which excess fat accumulates on the body and creates adverse effects on one's health (The Mayo

Clinic). In order from smallest to largest, mouse to elephant, a human body can be underweight, ideal weight, overweight, or obese. As if this obesity atrocity was not enough, we must reconcile a problem that is fifteen trillion times heavier than the average American.

Alas, I have one additional grievance that must be resolved, and so I bring it to you, the populace of this great country! The national debt soars at fifteen trillion dollars. Yes, that is right- \$15 trillion! It grows each and every single day the sun rises by three point eight-repeat billion dollars. Three point eight-repeat billion dollars, \$3.888888 billion, is nearly four billion dollars a day. You lards are crazy! Not only are you imprisoning yourselves with your diets, you are imprisoning yourselves with your debts!

Luckily, my brilliance has conceived a few viable solutions. Before we become indentured servants to China and other countries that loan us money, we must try the following ideas! First, we could surgically remove fatty tissue from the lards, who can then sell it to soap companies to help cover the cost of the surgeries. Yes, one-third of Americans will have a few scars, but scars build character. Second, we could eat the fatties. One in six Americans suffer from starvation. So in essence, we would be performing a much-needed humanitarian service. Sacrificing obese individuals can be thought about very similarly to being an organ donor- once you no longer have a need for your body, allow it to help your fellow brothers and sisters. If these ideas do not tickle your fancy, perhaps my personal favorite solution will sound more appealing.

After much deliberating, I, Daniel Jacobs, propose a solution to surmount the problems involving the disgustingly obese and money-obliged generation:

Institute sweatshops throughout America.

This incredibly rational solution would replace automated machines with human labor. All factories can remove any and all machines, and then sell them at negotiable prices to the

inferior countries of the ozone-troubled world. The profits alone from these machines would lessen the national debt. Every single obese vermin shall work in these factories from four hours before sun-up to four hours after sun-down. This leaves a necessary four-hour window for them to drink their meatless soup, eat their unsalted crackers, brush their teeth, use the restroom, and rest their pound-shedding bodies. Skim milk may be distributed to the laborers as a substitute to the soup, under the consent of the factory owners. I calculate that in less than three-hundred and sixty-four days, the average obesity rate will fall below zero percent. Better yet, the national debt should be completely eliminated in less than seven years. As a graduate of Math 021, I am quite confident with the accuracy of these calculations.

Now, I am very aware that my proposition will have its fair share of opponents. Since 1969, the National Association to Advance Fat Acceptance has been fighting for the fair treatment of obese and overweight individuals. The same applies to the International Size Acceptance Association, who has been advocating for equal rights for all overweight body types since 1997 (The Mayo Clinic). When a pessimist looks at these groups, they see a lot of opposition; when I look at these groups, I see rosters upon rosters of obese individuals who will soon be sewing my shirts and cobbling my shoes, while drastically improving our compromised economy. Even our government agrees with me, as the US Americans with Disabilities Act refuses to extend its anti-discrimination law to cover obesity.

America will permanently solve its obesity problem with regards to my proposition. As you can see, my solution stemmed from a well-conceived idea and blossomed into a marvelously sensible proposal. This forced, yet free labor, combined with the profits from the machine sales, will eliminate the national debt. If a penny saved is a penny earned, then fifteen trillion dollars saved is fifteen trillion dollars earned. America will theoretically turn the national debt into a nation savings. In reality, my proposition will save countless lives and improve the health of



two-thirds of Americans. After all, obesity is the leading cause of preventable death. We could eradicate an entire disease!

As a last resort, we could encourage thirty minutes of exercise per day, but who likes to go to the gym and work up a sweat? Gym fees are expensive. This leaves the ogres with the option of jogging outside, but exposure to the sun causes skin cancer. Nobody likes skin cancer. Besides, exercise will not lessen the national debt. Money that we do not have cannot be liposuctioned in a manner similar to the fat that we do have. Look at China- they are an economic superpower! Let me reiterate the fact that they are the primary source of money that is loaned to the United States. Not only has America borrowed their money, we have borrowed the Chinese style of cuisine! We are fat because of their food; China must be conspiring against us! We do not want their money or their food! We want sweatshops that are operated with American pride! It is better to manufacture products from strenuous work, than to simply lose weight at a gym for the vain purpose of looking attractive! Let us unite, and put these fatties to work!

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### **Final Portfolio List**

1. The Theme Park Thrill- Dialogue; convey the ideas of the opening and closing paragraphs strictly using dialogue, except for when third-person narration is most appropriate.
2. ~~Toughest Truck- Audience and tone; address Dodge fans about why Chevy is currently building the best trucks.~~
3. Evaluation of the Affordable Care Act- Audience; address the letter to President Obama.

4. An Unpretentious Proposition- Rewrite; work on satire.
  5. ~~Unbiased Racism Open; make changes according to comments as necessary.~~
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### **Original Assignment: Portfolio of Revisions**

#### **Purpose**

In order to be a “master” of a craft, people in the middle ages would have to produce a “masterpiece”: an item that demonstrated through its excellence that its producer had “mastered” a certain discipline—it might have been a magnificent pair of shoes, or a work of sculpture, or a masters’ thesis. That’s what your final assignment comes down to: produce a portfolio of writing that shows all that you have mastered in English 15.

#### **Components**

You should produce about 10-25 pages of “finished” quality altogether.

- The major component is a set of revised papers that you have produced in English 15. How many papers should it include? That depends. Sometimes you’ll have two or three outstanding, ambitious revisions that show off your ability well; other times, people might submit as many as a half dozen items (some relatively short, some relatively long). This is a chance to demonstrate all that you’ve learned, so include as much as you’d like in order to demonstrate your rhetorical mastery. But you may not include more than 25 pages.

Our course has been a semester-long survey of how to plan, invent, arrange, write, and revise; and you have learned how to put together papers that are fully and convincingly elaborated, that are attentive to your audience’s needs and attitudes and knowledge, that are credible and persuasive, that are well organized overall and in each segment and paragraph, and that are stylistically impressive in terms of effective sentencing and word choice and tone: this is your opportunity to show that you have “mastered” all that the course has covered, so choose items that display your accomplishment in all these areas.

- Once you have selected the papers to include, compose an introductory memo or letter that guides your instructor in the assessment of your accomplishment this term. In your letter, remind your reader of what you were trying to accomplish in each assignment (i.e., describe the rhetorical situation of each item); remind your reader (if it’s necessary) of how exactly you have revised your work based on what you have learned; and call your reader’s attention, as necessary to particular parts of your portfolio that show exactly what you can now do well. Try to limit this introductory letter of memo to 600 words or less; and try to organize the letter so that it has a clear beginning, middle, and end. (One

way to conclude would be by offering a self-assessment of your progress through the course: in what ways have you grown as a writer? What would you like to learn in the future?)

- Finally, be sure that you turn in a portfolio of revisions that's impressively presented: an inexpensive, tasteful folder or other kind of "container" will do. (General hint: don't try to make your "wrapping paper" more impressive than the "gift" inside.) If you don't mind—this is completely voluntary!--include a final sheet that gives the Penn State Composition Program the right to reprint your work in the next edition of *PennStatements*: On a separate piece of paper included after your cover memo or after the portfolio of revisions, state something to the effect that "I give my permission for the work in this portfolio to be included in *PennStatements*," include the date, and sign the statement. (Feel free to specify which items you are willing to have considered—you may wish to indicate, for example, that you are giving permission for all items except for, say, your narrative.)

**List of portfolio items is due April 20.**

**Rough draft of the cover memo is due April 23.**

**Final portfolio is due on or before April 27.**

P.S. Students in the College of the Liberal Arts have the opportunity of qualifying for the Excellence in Communication Certificate, and your finished portfolio could be the basis of the electronic portfolio used to qualify for the ECC. For details, see <http://laus.la.psu.edu/current-students/paterno-fellows-program/excellence-in-communication-certificate>