

# Courtney M. Melvin

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(570) 855-0329

## Campus Address

307 Porter Hall  
University Park, PA 16802

## Permanent Address

1024 Ledgeview Drive  
West Pittston, PA 18643

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**OBJECTIVE** To obtain an internship for summer 2015 in Architectural Engineering.

**EDUCATION** **The Pennsylvania State University**, University Park, PA **GPA: 3.15/4.00**

Anticipated Graduation: May 2018

**Wyoming Area Secondary Center**, Exeter, PA **GPA: 101.4/100.0**

High School Diploma, Summa cum Laude

**RELEVANT COURSES** Calculus I Architectural Engineering First-Year Seminar  
Chemistry I Engineering Design & Graphics\*  
Calculus II\* Physics: Mechanics\*

\*Courses this semester

## WORK

### EXPERIENCE

#### Wait Staff

May 2012-Aug 2014

Fox Hill Country Club Exeter, PA

- Facilitated customer dining experiences as a service team member
- Performed multiple tasks simultaneously
- Expanded social skills while communicating with the members

## SOFTWARE

Microsoft Office, Dreamweaver, CAD

## LEADERSHIP & INVOLVEMENT

Participant, Penn State Engineering Orientation Network (EON) '14  
Mentor, Penn State Engineering Orientation Network (EON) '15  
Society of Women Engineers (National & PSU) '14-'15  
Women in Engineering Program (WEP) '14-'15  
Penn State Golf Club '14-'15  
Captain, Wyoming Area High School Golf Team '12-'13  
Participant, American Junior Golf Association "Birdies for Charity" Program '13

## HONORS

Recipient, AP College Board Scholar Award '14  
National Honors Society '12-'14  
Superintendent's Award; Graduation Top Ten Senior