

Alexa Lurie

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Objective: A freshman at Penn State University seeking a summer internship with an engineering company. This field of study will be my declared major and I am eager to understand this industry both inside and outside the classroom environment.

Education

2013- Present
2009-2013

Penn State University- 3rd semester student
Solon High School- Graduate with Honors

Work Experience

2013 **Taza Lebanese Grill- Hostess**

- Responsible for greeting and seating all guests in restaurant. Additional duties included helping kitchen staff and ensuring customer satisfaction.

2013 **Cleveland Injury Law firm- Intern**

- Shadowed personal injury attorney. Learned about the processes of a court trial, preparation and various duties to be an attorney.

2010-2013 **Babysitting - Nanny**

- Responsible for feeding, organizing and transporting a family of 4 children aged 9-13 3 days a week. Specific responsibilities included driving them to their activities, preparing their meals and helping with their homework.

2011 **Elana Turoff Law firm- Office Assistant**

- Managed daily filing and general office duties in a family firm. Other duties included greeting clients and answering phone calls.

Co-curricular Activities

2014-Present **Society Of Women in Engineering**

2013- Present **Alpha Omicron Pi Sorority**

- New member of the sorority. This organization will allow me to gain leadership, teamwork and philanthropic focus.

2010-2013 **Solon High School- Peer Tutor**

- Private volunteer tutor at Solon High School. Specifically tutored math and science students in the 9th grade.
- Additional tutoring performed as an assistant in Solon High School Math Lab and Science Lab.

2011 **Putney Student Travel Community Service Trip, Dominica**

- One of 16 students who were tasked with leading an overseas summer program focused on teaching children, building and painting houses in order to advance the community

2010 **American Collegiate Adventures, Barcelona**

- Member of a program designed to teach English to students in Spain. Managed 20 students for 4 hours a day 5 days a week. This experience helped me hone my leadership and interpersonal skills.

Volunteer and Service

2013-Present **Alpha Omicron Pi Sorority**

- Collaborated with my sorority to raise over 250 thousand dollars to contribute to the Penn State Dance Marathon. This national renowned event funds all donations to the Four Diamonds Fund which helps families pay for the financial end of their children's cancer treatments.

2010-2013 **The American Cancer Society Relay For Life- Recruitment Chair**

- Lead a team responsible for registering teams and recruiting people to attend the Relay for Life

2010 **Fieldstone Farms- Horseback riding assistant**

- Assisted disabled children in horseback riding.