

# Andrew O. Ellis, II

## Education

Penn State Erie, The Behrend College, BS in Management Information Systems **GPA 3.13** Expected Dec 2013  
P-3C AsuW Improvement Program In-Flight Technician, Jacksonville, FL 2006  
AN/USM429 (V)1 Computerized Automated Test Station 3-D Operator/Maintainer Intermediate Maintenance, Oceana, VA 2002  
Aviation Technician Level I Strand, NATTC Pensacola, FL 2001-2002

## Qualifying Skills

-C++      -SQL      -Problem Solving      -Analytical      -Troubleshooting      -C#      -ASP.Net  
-Microsoft Office      -Microsoft Access      -Time Management      -Organization      -Leadership

## Employment History

**Operations LPO/ Database Administrator / Command Readiness Petty Officer** **2007- 2010**

### **In-Flight Technician**

NAS Whidbey Island, WA, VP-69

- Personally responsible for the day to day management of the squadron operations department, insuring compliance with OPNAV INST 3710 and local Wing Training Manuals
- Scheduled 125 personnel; requisitioned aircraft assets; properly documented all logs and records for individual aircrewman and ensured all aircrew training requirements are accomplished
- Directly responsible to the Operations Officer for ensuring all combat aircrew readiness is met
- As the command SHARP 5.1 database administrator; directly responsible for database management; end of month reports; NAVRIIP reports; and crew readiness for 9 combat aircrews
- Streamlined VP-69 to use SHARP 5.1 for everyday flight operation scheduling; individual aircrew tracking and combat aircrew readiness, resulting in a reduction of over 1,000 man hours
- Appointed as point of contact for Patrol and Reconnaissance Wing Ten for SHARP 5.1 related issues

**ALPO Avionics Technician Work Center (W/C 210), In-Flight Technician**

**2005-2007**

NAS Brunswick, ME, VP-92

- Supervised 7 junior personnel in daily troubleshooting and maintenance assignments
- Contributed to the command receiving zero discrepancies with an overall grade of "Above Fleet Average" during Aviation Maintenance Management Team Inspection
- Instructed and assisted 6 personnel in attaining their Enlisted Aviation Warfare Specialist qualification
- Flew 132 hours in support of CAPER FOCUS and CARRIB SHIELD; corrected numerous in flight discrepancies enabling the crew to meet all mission requirements

**ALPO Line Division / Avionics Technician**

**2002-2005**

NAS Norfolk, VA, VAW-78

- Responsible for the day to day work load for all aspects of the Line Division
- Responsible for Fuel Surveillance program; Foreign Object Damage program; GSE equipment qualification and training program; E-2C Oil Consumption program; and E-2C Plain Captain Qualification program
- Qualified 17 personnel as Plain Captains during the squadron's transition from E-2C group 0 to E-2C group 2s