Required Course Materials

The textbook has been created especially for Penn State and is available only at the Penn State and State College bookstores. **Do not buy a used book.** New and used books purchased elsewhere will not meet the requirements for the course. Do not open your book until you are sure you are in the appropriate level and be sure to keep your receipt. (See p. 3 “Access to audio and video files”)

**Textbook for Spanish 001:**

**Other required materials:**
- Webcam
- Microphone
- A good bilingual dictionary
- An active PSU email account
- Headphones and speakers for audio activities online
- QuickTime 7.1.6 (or higher) plug-in. This can be downloaded from Apple’s website [http://www.apple.com/quicktime/download/](http://www.apple.com/quicktime/download/) if you do not already have it on your computer. There is a Windows version at the Penn State SBLP website at [http://sip.la.psu.edu/blp/get_angel.shtml](http://sip.la.psu.edu/blp/get_angel.shtml).
- Flash plug-in. This can be downloaded from: [http://www.macromedia.com/downloads/](http://www.macromedia.com/downloads/)
Course Description and Goals

Welcome to Spanish 001 Online at Penn State! Spanish 001 Online is a complete online course for students who are native speakers of a language other than Spanish.

The purpose of this course is to develop and improve communication skills while listening, reading, speaking, and writing in Spanish. The course follows a communicative information-based task approach, which comes from the idea that languages are best learned when real world information becomes the focus of students’ activities. Therefore, during the semester, you will exchange real-life information about yourself with your classmates.

There would be no late adds to this course.

Level of Proficiency

Spanish 001 Online is designed for students who have not previously taken any Spanish or who have completed a maximum of one high school Spanish course within the four years immediately preceding admission to the university. Students with more course work in Spanish or with any Spanish background will not receive credit for Spanish 001. There are no exceptions to this policy.

Students who believe they are qualified for a more advanced course than the level they place into may take the Diagnostic test: It counts towards the foreign language requirement, it assesses your level of proficiency, it does not give credits or grades, and it is free of charge. For more information, go to 202-E Burrowes Bldg. If you demonstrate proficiency on this exam and choose to move to the next level course and receive a C or better in that course, you may petition for the back credits.

Student/Instructor Communication

How you can communicate with your instructor and your classmates:

E-mail and office hours: You can contact your instructor using the email tool provided by ANGEL or using Webmail. Please check both email accounts. Your instructor will provide their office hours in their office (see above) or through their own Adobe Connect Room by appointment. Your instructor will check their email every 24 hours, except during weekends. Please reserve email for personal issues, such as those that interfere with your ability to complete quizzes (e.g., a death in the family). Please do not send send emails unrelated to class. Emailing your instructor should be your last resort.

Please check your email every 24-48 hours.

For concerns related to course content (e.g., problems with Spanish grammar, vocabulary), post your question in Foro de dudas.

Technological issues: For concerns related to technology (e.g., problems with quizzes, using ANGEL features), please contact the Spanish Basic Language program’s Technology Coordinator using the “Help form” (http://sip.la.psu.edu/blp/helpform.shtml) found in the class’s ANGEL page.

Foro de dudas: In the Foro de dudas you will be able to present your questions and doubts about grammar and vocabulary to the instructor. This is where you will post content-based questions. In the Foro de dudas you will find a number of threads related to course content. Be sure to post your question in the appropriate thread. You can post, read, share, and respond to other posts
made by classmates, and you will be able to read the explanations given by the instructor. If you have a question about something, you can see if someone else has already had the same question and it has been answered here; if not, then you can post the question yourself. After the instructor addresses the issue presented in a post, s/he may close the thread to future comments. The Foro de dudas will not disappear; therefore you will have continuous access to this forum anytime. **Please, do not post any technological problems or doubts (use the “Help Form” in ANGEL).**

**Cafetería:** You will be able to use the Cafetería to share ideas or comments with your classmates (e.g. post a link to a good Spanish site, create study groups, socialize, etc.). However, be aware that your instructor will not respond to questions or comments posted in this forum.

**Using ANGEL for your online learning**

You will need to use the course management system called “ANGEL” to do your online assignments. At the beginning of the semester, you will have access to training on how to use this program (see Getting Started with Spanish 001 folder). Click on [https://cms.psu.edu/](https://cms.psu.edu/) to obtain basic information about this program. **Your instructor will not address questions related to technical problems with ANGEL/online homework.** For concerns related to technology use the “Help form” found on the class’s ANGEL page.

Make sure that you review your answers (accents, following instructions for lowercase, capital letters, formatting when needed, etc.) carefully before you submit your assignments. You will have one attempt for pronunciation activities with only 2 possible answers and two attempts for those with 4 possible answers; two attempts for grammar, vocabulary, and reading comprehension activities, and three attempts for audio/video activities. If an activity does not follow these guidelines, this will be indicated in the instructions. The final grade of an online activity will be based on the higher score you received on the activity. It is strongly recommended that before you log off, you check to see that your work has been properly recorded (i.e., click on your Report tab). In order to receive full credit, all activities in the week’s folder must be completed. Please refer to the course calendar for due dates and times.

**Access to audio and video files:** You can complete your online assignments in your own computer or at any of the computer labs on campus. To access the audio and video files from home, you will need to have the QuickTime 7.1.6 plug-in (or higher) and the Flash plug-in installed on your computer (see p. 1 of this document). In order to access the audio and video files, you need to fill out the Course Registration Form. To do this, follow the step-by-step instructions given in the file “How to fill out the Course registration form” located in your Getting Started with Spanish 001! folder of your ANGEL course.

Please keep in mind that you are responsible for checking the syllabus, and completing and submitting all assignments by their dates as indicated in it. You must also check for any announcements that appear in ANGEL on your profile page. **Assignments turned in after the deadlines (dates and times) will not receive credit. Technology failures do not excuse late work.** Please plan accordingly. If unable to access the materials from your own computer, you are responsible for going to a computer lab on campus to complete the assignments on time. We recommend that you do the assignments ahead of time, since this has the added benefit of allowing you enough time to contact your instructor to address questions you may have. Students that show original documentation of attendance to university-approved curricular and
extracurricular activities (such as field trips, debate trips, choir trips, and athletic events) will have the opportunity to make up work, provided they inform the instructor at least one week ahead of time and provide original documentation.

**Computer-enhanced learning**

**Spanish 001 Online** will employ technology to achieve more one-on-one interaction between you and other students and between you and your instructor. Learning Spanish online will provide the following advantages:

- **Self pacing**: You can take the time you need to do the course’s online activities as long as you submit the activities by the deadline each week.
- **Immediate feedback**: You will receive your results immediately.
- **Opportunity for improvement**: You can submit online activities more than once and therefore be able to learn from your errors.
- **Easy access**: You can complete online activities from any computer with access to the Internet through a reliable Internet browser and with the QuickTime 7.1.6 plug-in (or higher), and the Flash plug-in (links to the plug-ins are located on p. 1 of this document).
- **Varying activity types**: The wide variety of activity types accommodates different learning styles.

**Course Requirements**

Please see the Orientation Video of this course to have a general idea how this class works. You can see our video at: [http://sip.la.psu.edu/blp/span1online/span1intro/span1intro.htm](http://sip.la.psu.edu/blp/span1online/span1intro/span1intro.htm)

**Technological Training**

You are responsible for watching all the technological video tutorials located in the *Getting Started with Spanish 001!* folder.

**Administrative quizzes**

First, the "**Diagnostic Questionnaire**" must be completed. This questionnaire is simply a way for us to get a better idea of your background with the Spanish language and to determine if you are in the correct level based on your experience. Once this diagnostic questionnaire is completed (and you have read all the documentation at the *Getting Started with Spanish 001!* folder) a new quiz called "**ANGEL: Quiz over Policies and Syllabus**" will show up. Once you successfully score a 100% on this second quiz, your first week folder called *Semana 1* will be unlocked.

Also, you are required to read and sign the **Academic Dishonesty Form** in order to access your graded assignments. You can find this form in your *Semana 2* folder.

If you do not complete these quizzes, you will be asked to supply a password in order to gain access to the assignments.

**Online instruction**

**Expected Time Required (approximate)**: A general guideline for the amount of time you should plan to dedicate to this course is 8-10 hours per week (4 credit course).
The online instruction concentrates on the acquisition of grammar and vocabulary, the development of listening, reading, and writing skills, and exposure to Hispanic culture. Each week, you will devote a minimum of 8 hours to complete the following online assignments:

**Online quizzes (readings and assignments)**

The online quizzes are graded and they are located in Lessons tab in the folders labeled with the week number (e.g. Semana 1) and will open weekly. Allow a minimum of 6 hours per folder. Instruction will concentrate on the acquisition of grammar and vocabulary, the development of listening, reading, and writing skills, and exposure to Hispanic culture. Your assignments are: grammar and vocabulary (several activities per week), A escuchar listening activity (1 activity per week), pronunciation (1 activity per week), listening comprehension and culture (1 audio/video activity per week), and reading comprehension and culture (1 activity per week). These quizzes open Monday morning (10:00 am) and close the following Monday morning (10:00 am). Be aware that some assignments folders may contain several activities.

**Actividades de comunicación**

Each week you will be responsible for contributing to our class Actividad de comunicación (Communication activity). There are three different types of communication activities (Foro de discusión, Zona cultural, and Tertulia), and each week you will complete only the assigned activity. You will complete the activities in rotation; one week you will complete the Foro de discusión, the following week you will have the Zona cultural, and the following week you will do the Tertulia in groups. See the course calendar for each week’s activity. All these communication activities are graded assignments.

**Foro de discusión:** (2 per week, 50 words: 60 min.) Twice a week, you will enter the Foro de discusión (Discussion Forum) in ANGEL, where you will write in Spanish to discuss and respond to designated topics related to the week’s target content. Each week, a topic will be presented, and you are required to write a 30-word submission on the week’s topic (see Actividades de comunicación topics). The discussion topics are posted in ANGEL and are available in the instructions section of each Foro de discusión (when it opens). You must post the total number of words of your first submission at the end of your post (e.g. “Word count: 34”). You must post your first submission between Monday and Friday, by 10:00 a.m. After reviewing your classmates’ posts, you will reply to their posts, to as many or as few as you wish, for a total of 20 words. You must post the total number of words of your response at the end of your post (e.g. “Word count: 12”), **AND** you must write the total number of words for the week (your submission and your responses to classmates) at the end of your final post (e.g. “Total word count for the week: 62”). See the Foro orientation and video explanation in the Getting Started with Spanish 001 folder. You must post your response between Friday and Monday, by 10:00 a.m. (See Course Calendar).

After the close of the weekly forum, the instructor will post feedback in response to your and your classmates’ comments and also post a conclusion for the week. Participation is mandatory, and on-time participation is crucial to establishing a conversational exchange.

**Zona cultural:** (2 per week, 50 words: 60 min.) Twice a week, you will enter the Zona Cultural (Cultural Zone) in ANGEL. You will look for items from Hispanic culture related to the week’s topic
for the Zona cultural (see Actividades de comunicación topics for information on each topic). Your submission may be any video, news clip, photo, song, etc. from the Hispanic world and related to the week’s assigned topic, and you will write a caption for your submission. Your comments must be simple, short, and in Spanish. You may comment on any aspect of your submission using vocabulary and grammar from the current lesson. You must post the total number of words of your first submission at the end of your post (e.g. “Word count: 32”). You must post your first submission between Monday and Friday, by 10:00 a.m.

After reviewing your classmates’ posts, you will reply to their posts, to as many or as few as you wish, BUT you must write a total of 50 words for the week. You must post the total number of words used in your response at the end of your post (e.g. “Word count: 12”), AND you must write the total number of words for the week (your submission and your responses to classmates) at the end of your final post (e.g. “Total word count for week: 62”). See the Zona cultural orientation and video explanation in the Getting Started with Spanish 001 folder. You must post your response between Friday and Monday, by 10:00 a.m. (See Course Calendar).

**Grading criteria for Online Discussion Participation (Foro de Discusión & Zona Cultural):**

Use your own words and do not use online translators to write your submission. The use of translators becomes very obvious for two reasons. First, they DO NOT work; they create very odd sentences, as well as ungrammatical sentences! Secondly, the use of online translators is not allowed in language courses since its use it is considered academic dishonesty. Assignments that are totally/partially taken from an external source such as published information (book, web page, etc.) or internal source (discussion fora, tutorials, etc.), produced by a translation program or by another person will receive no credit and will be reported to the College of Liberal Arts and will remain on the student’s record. If you find yourself tempted to translate a complex sentence, instead create two or more smaller, simpler sentences (you’ll write more words this way!). Your instructor understands this is your first semester learning a foreign language and will be sympathetic to honest attempts to express yourself in Spanish. By focusing only on the structures and terms learned in class, you will avoid making mistakes in complex structures beyond Spanish 001 and you will perfect the material from the lessons. For reference or to look up a particular word, you may only use www.wordreference.com or a Spanish-English dictionary.

Please, also see the Evaluation Criteria for writing expression:

**Grading criteria for Online Discussion Participation (Foro de Discusión & Zona Cultural)**

**Note regarding Foro de discusión and Zona cultural:** In order to get FULL credit you need to write at least 2 posts (a first submission and a response). No partial credit is given for one submission. Participation is mandatory, and on-time participation is crucial to establishing a conversational exchange. Assignments turned in after the deadlines (dates and times) will not receive credit.

**Tertulia:** The Tertulia (speaking assignment) will be completed in groups of 3-5 students. You will be responsible for finding your own team (go to Partner Wanted! forum in Getting Started with Spanish 001 to find your partners). Once you have your team, one of you will need to upload that information in Tertulia Team Drop box. Teams must be created by the end of the drop/add period (see Academic Calendar). The Tertulia consists of a 5-minute dialogue recorded with Adobe Connect (see microphone and webcam requirements on p. 1), an online conferencing program built into the course. You do not need to download anything in order to use this program because
it is completely web based and can be accessed from anywhere in the world. You do not have to physically be together when you all do this speaking assignment. All you need to do is be "virtually" present in the assigned online meeting room. If your group has less than 5 members, you need to speak for at least 1 minute per person. You will need to have your own camera and you will need to log in using your name and last name.

You will speak and interact as a group as you discuss the assigned topic (see the Actividades de comunicación for information on each topic). Be sure to focus on the verb tenses and vocabulary learned during the week’s lesson. You and your group will be responsible for scheduling a day and time to record your conversation by the Monday deadline; your group’s private Adobe Connect room will be continuously accessible for practice, but you need to arrange a time and day to meet as a group for the recording. You may use the textbook, a dictionary, and your notes to prepare for the Tertulia assignment, but you will not be allowed to have anything with you during the recording (do not read!). You must submit your recording link to the Tertulia drop-box for the appropriate week by Monday, 10:00 a.m. (See Course Calendar).

**Grading criteria for speaking assignment:** See Grading Criteria for written expression; the same guidelines apply. No online translators are permitted, and the conversation must be original (your own words) and spontaneous. Again, your instructor knows that it is a difficult task to speak in Spanish – but trying, speaking as much as possible, and practicing class vocabulary and grammar are essential components of learning Spanish. Making mistakes is natural and to be expected; keep your sentences simple and centered around what we have learned in class. Don’t be so afraid of not being perfect that you don’t give yourself a chance to speak up!

Please also see the Evaluation Criteria for speaking assignments:

**Grading criteria for speaking assignments (Tertulia)**

**Number of Actividades de comunicación:**

*Foro de discusión*: a total of 4 (week 2, week 5, week 9, and week 13)
*Zona cultural*: a total of 3 (week 3, week 7, week 10)
*Tertulia*: a total of 3 (week 4, week 8, week 12)

**Note on Academic Integrity:** For all your Spanish assignments, you MAY consult with your instructor in preparation for graded work and use online and printed dictionaries (e.g. www.wordreference.com) and grammar reference materials when writing or when planning for an activity. However, you MAY NOT use an online translator to translate chunks of text (words, sentences, paragraphs) from English to Spanish. This applies both to your own prose in English and to prose in English that you take from a print or online source. Also, you MAY NOT ask another person (e.g., friend, tutor, relative) for help with the writing of any activity on which you will be graded and for which you receive points towards your final grade. You may talk with another person about the grammar content you will be using in your written work, but what you write must be produced by you, not written, corrected, or edited by someone else. In addition, assignments that are totally/partially taken from an external source such as published information (book, web page, etc.) or internal source (discussion fora, tutorials, etc.), or produced by a translation program or by another person will receive no credit and will be reported to the College of the Liberal Arts and will remain on the student’s record. **Please note:** dictionary use consists of
a resource where you look up or enter in ONE word. Translation use consists of anything where you enter in MORE than 1 word at a time.

Please be aware that no late work will be allowed (unless previously approved). Absolutely no late homework will be accepted without the instructor's written permission (or email), which must be obtained at least 24 hours before the due date.

**Course Template:** Here is the template for this course. Every week you will review PowerPoints and content grammar videos, complete quizzes, and complete an Actividad de comunicación activity. Note that each week you will complete Foro de discusión OR Zona cultural OR Tertulia. See the course calendar for the weekly assignment; these assignments rotate every week.

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<tr>
<th>Lunes</th>
<th>Martes</th>
<th>Miércoles</th>
<th>Jueves</th>
<th>Viernes</th>
<th>Sábado</th>
<th>Domingo</th>
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<tr>
<td><strong>Presentations &amp; Quizzes</strong></td>
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<tr>
<td>Foro de discusión: Submission</td>
<td>Foro de discusión: Response posts</td>
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<td>Zona cultural: Submission</td>
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<td>Tertulia</td>
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**Exams**

There will be three closed-book exams in this course. Please note that exams and course grades are **not curved or rounded**. These exams will take place at the Testing Center ([http://www.testing.psu.edu/](http://www.testing.psu.edu/)) on the dates specified in the Course Calendar. The Testing Center will email you with instructions regarding how to sign up for a time slot to take the exams. You must **bring your Penn State ID and your own headphones** to these exams. Computers in the Testing Center do not have speakers, and there are no headphones for you to borrow. You may take the exam without hearing the script, but you will still have to answer the questions in the listening section. During your exam, you are only allowed to have your Penn State ID, headphones, and a pencil/pen. You will be provided with a piece of bar-coded scrap paper to use during the exam. **It is very important that you remember to SCAN and RETURN this bar-coded scrap paper when leaving the Testing Center. Failure to do so will result in an F for your final course grade.** It is also your responsibility to notify the staff person at the Testing Center check-in desk immediately of any technical or medical issues. Re-taking exams after you have left the Testing Center will not be allowed under any circumstances.

**Exams 1 and 2:** These exams will include listening comprehension, grammar, vocabulary, and a short essay (50 words). These exams are not cumulative. You will have 90 minutes to complete your exam.

**Exam 3:** Exam 3 includes cumulative grammar (from the whole course) and new vocabulary (since the second exam). The 120 minutes exam will include listening comprehension, grammar, vocabulary, reading, and a short essay (50 words).
Assessment Components

Testing procedures will be representative of the type of instruction, content, and practice offered in the course. The assessment components for this course are:

1. Online quizzes 20%
2. Actividades de comunicación 15%
   - Foro de discusión (4%)
   - Zona cultural (3%)
   - Tertulia (8%)
3. Exams 65%
   - Exam 1 (20%)
   - Exam 2 (20%)
   - Exam 3 (25%)

Course Calendar

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<th>Semana 1: Introducción</th>
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<tr>
<td><strong>Time frame:</strong> 8/26-9/9 (week 1 has irregular due dates)</td>
<td><strong>ALL WORK DUE MONDAY, September 9th, 10 am</strong></td>
<td><strong>NOTE:</strong> These Semana 1 quizzes are NOT graded assignments. They are for you to practice using, writing, and listening to Spanish. All assignments are graded starting Semana 2. Please work on these activities and quizzes this first week in order to be prepared for our work next week!</td>
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1. **Getting Started with Spanish 001 folder**
   - Diagnostic questionnaire
   - Course registration form
   - Syllabus
   - Grading Criteria for Actividades de comunicación
   - ANGEL: Quiz over policies and syllabus (you will need to earn a 100% on this quiz to access your weekly folders)
   - Technology Tutorials
   - Frequently Asked Questions
   - Get to know your classmates!
   - Partner wanted!

2. **Semana 1 folder: Introducción español 1**
   - Accent Codes (Windows & Macintosh)
   - Accent Dictation
   - Vocabulario: Expresiones útiles en la clase
   - Gramática: Pronombres personales
   - Practica el abecedario
   - Pronunciación: El alfabeto español
   - Tú vs. Usted

**Actividades de comunicación**
- None
<table>
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<tr>
<th>Semana 2: Lección preliminar 0.1</th>
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<tr>
<td><strong>Time frame:</strong> 9/2-9/9</td>
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<tr>
<td><strong>ALL WORK DUE MONDAY, September 9th, 10 am</strong></td>
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<tr>
<td>Online quizzes (readings and assignments)</td>
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<td><strong>NOTE:</strong> Starting <em>Semana 2</em> all quizzes and activities are <strong>graded</strong> assignments. Be aware that some folders may contain several activities.</td>
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<tr>
<th>Actividades de comunicación</th>
<th>Foro de discusión:</th>
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<tr>
<td><strong>Submission:</strong> Introduce yourself to several classmates. Spell out your name, middle name, and last name using the Spanish alphabet’s pronunciation (e.g., ‘Susana’ would be ese-u-ese-a-ene-a). Be aware that the spelling of the Spanish letters does not count towards your total number of words. Refer <strong>ONLY</strong> to pp. 4-8, 24. <strong>DUE BY FRIDAY, 10:00 AM.</strong></td>
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<td><strong>Response:</strong> Greet several students around the forum and ask them how they are. Refer <strong>ONLY</strong> to pp. 4-6, 24. <strong>POST FRIDAY THROUGH MONDAY, 10:00 AM.</strong></td>
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| Technological Training (watch tutorial) | Watch the video tutorials about how to use Adobe Connect Pro |
### Semana 3: Lección 1.1

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<th>Time frame: 9/9-9/16</th>
<th>ALL WORK DUE MONDAY, September 16th, 10 am</th>
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| Online quizzes (readings and assignments) | 1.1.1.0.0 Preguntas sobre presentación de vocabulario  
1.1.1.1 Vocabulario: La profesora de español  
1.1.1.2 Vocabulario: Las materias  
1.1.2.1 Gramática: ¿Qué haces hoy?  
1.1.2.2 Gramática: Visita a la Universidad  
1.1.3 A escuchar (B): ¿Cómo es Alicia?  
1.1.4 Pronunciación: Las vocales españolas  
1.1.5. Comprensión oral: Conversación  
1.1.6 Lectura: Cursos culturales complementarios |
| Actividades de comunicación | Zona cultural:  
- **Submission:** Upload a picture of a famous Hispanic person you know and describe him/her to your classmates (e.g. Jennifer López es perfeccionista y ambiciosa). Then, describe what you are like. **Use only verb SER and cognates.** Refer to p. 9-10, 24-25. DUE BY FRIDAY, 10:00 AM.  
- **Response:** Read your classmate’s descriptions. Do you have something in common with the people described? Refer ONLY to p. 9-10, 28-29. POST FRIDAY THROUGH MONDAY, 10:00 AM. |
| Technological Training (watch tutorials) | Watch the video tutorials about how to use Adobe Connect Pro. |

### Semana 4: Lección 1.2

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<tr>
<th>Time frame: 9/16-9/23</th>
<th>ALL WORK DUE MONDAY, September 23rd, 10 am</th>
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| Online quizzes (readings and assignments) | 1.2.1.0.0 Preguntas sobre presentación de vocabulario  
1.2.1.1 Vocabulario: Lugares de la universidad  
1.2.1.2 Vocabulario: Actividades de la universidad  
1.2.2.1 Gramática: ¿Qué haces después de clase?  
1.2.2.2 Gramática: Actividades del fin de semana  
1.2.3 A escuchar (A): ¿Cierto o falso?  
1.2.4 Pronunciación: La vocal española "a"  
1.2.5. Comprensión oral y cultura: Buenos días...  
1.2.6. Lectura: Las universidades hispanas |
### Semana 5: Lección 1.3

**Semana 5: Lección 1.3**

**Time frame:** 9/23-9/30

**ALL WORK DUE MONDAY, September 30th, 10 am**

| Online quizzes (readings and assignments) | Activity 1.3.1.0.0 Preguntas sobre presentación de vocabulario  
1.3.1.1 Vocabulario: En la universidad  
1.3.1.2 Vocabulario: Programas de universidad  
1.3.2.1 Gramática: Lista de clase  
1.3.2.2 Gramática: Lista de la compra  
1.3.3.1 Gramática: Preguntas sin respuestas  
1.3.3.2 Gramática: El encuentro  
1.3.4 Pronunciación: La vocal española "e"  
1.3.5 Comprensión oral: En Granada  
1.3.6 Lectura: España |
| Actividades de comunicación | Foro de discusión:  
- **Submission:** Ask your classmates several questions about themselves, their classes, and their lives. (E.g., ¿Cómo te llamas? ¿Cuántas clases tienes?) Refer to pp. 43, 54. **DUE BY FRIDAY, 10:00 AM.**  
- **Response:** Answer all of the questions posted by one of your classmates. **POST FRIDAY THROUGH MONDAY, 10:00 AM.** |

### Semana 6: Examen 1 (0.1, 1.1, 1.2, 1.3) 90 minutes.

**Semana 6: Examen 1 (0.1, 1.1, 1.2, 1.3) 90 minutes.**

Must register for exam through Testing Center. See Testing Center emails for details. Do not forget your ID and headphones!

**Time frame for completing Exam 1:** **From Monday, September 30th to Friday, October 4th**

| Online quizzes (readings and assignments) | Study guide exam 1 – for you to review  
Jeopardy game and additional practice – for you to review |
| Actividades de comunicación | None |
### Semana 7: Lección 2.1

**Time frame:** 10/7-10/14  
**ALL WORK DUE MONDAY, October 14th, 10 am**

**Online quizzes (readings and assignments)**

- 2.1.0.0. Preguntas sobre presentación de vocabulario
- 2.1.1 Vocabulario: Características de mis amigos
- 2.1.1.2 Vocabulario: Entrevista de trabajo
- 2.1.2.0. Preguntas sobre presentación de vocabulario
- 2.1.2.1 Vocabulario: De compras
- 2.1.2.2 Vocabulario: En la fiesta
- 2.1.3.1 Gramática: La vida universitaria de Alicia
- 2.1.3.2 Gramática: La clase de historia de Alicia
- 2.1.4. Pronunciación: La vocal española "i"
- 2.1.5 Comprensión oral y cultura: Me llamo...
- 2.1.6 Lectura: Hacer amigos

**Actividades de comunicación**

- **Zona cultural:**
  - **Submission:** Describe a famous Hispanic person. Include his/her physical and personal description, as well as his/her nationality and age. Be sure **NOT** to include the person’s name (e.g. *Esta persona famosa es ambiciosa y rica. Ella es española, pero vive en Estados Unidos ahora*). Refer to pp. 71, 72, 81, and 86. **DUE BY FRIDAY, 10:00 AM.**
  - **Response:** Guess who your classmate is describing. Upload a picture or video of the famous person described and tell why you think it is that person. Refer to pp. 71, 72, 81, and 86. **POST FRIDAY THROUGH MONDAY, 10:00 AM.**

### Semana 8: Lección 2.2

**Time frame:** 10/14-10/21  
**ALL WORK DUE MONDAY, October 21st, 10 am**

**Online quizzes (readings and assignments)**

- 2.2.0.0. Preguntas sobre presentación de vocabulario
- 2.2.1.1 Vocabulario: Oficina de turismo
- 2.2.1.2 Vocabulario: Oficina internacional
- 2.2.2.1 Gramática: En la cafetería
- 2.2.2.2 Gramática: El e-mail de Marcos
- 2.2.3.1 Gramática: La nueva clase de Ben
- 2.2.3.2 Gramática: A la salida de clase
- 2.2.4.1 Gramática: Viernes por la noche
- 2.2.4.2 Gramática: El concierto
- 2.2.5 A escuchar ¿Cómo son estas personas?
- 2.2.6 Pronunciación: La vocal española "o"
- 2.2.7 Comprensión oral: El coche
- 2.2.8 Lectura: La diversidad étnica
<table>
<thead>
<tr>
<th>Actividades de comunicación</th>
<th>Tertulia:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• <strong>Group submission</strong>: Interview your classmates. Find out where they are from, ask about 3 personal characteristics, and ask how they are feeling that day. What do they like to during the week and on weekends? Refer to pp. 71-72, 78-76. <strong>CONTACT YOUR GROUP FOR A MEETING TIME. SUBMISSION DUE MONDAY, 10:00 AM.</strong></td>
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<td><strong>NOTE</strong>: Be sure to give your recorded meeting the name “Grupo #, Tertulia 2.” (For example, Grupo 1 would write “Grupo #1, Tertulia 2.”)</td>
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<tr>
<th>Semana 9: Lección 3.1</th>
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<tbody>
<tr>
<td><strong>Time frame:</strong> 10/21-10/28</td>
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<tr>
<td><strong>ALL WORK DUE MONDAY, October 28th, 10 am</strong></td>
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<tr>
<td><strong>Online quizzes (readings and assignments)</strong></td>
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</tr>
<tr>
<td>3.1.1.0.0. Preguntas sobre presentación de vocabulario</td>
<td></td>
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<tr>
<td>3.1.1.1 Vocabulario: El fin de semana</td>
<td></td>
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<tr>
<td>3.1.1.2 Vocabulario: La familia de Malena</td>
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<tr>
<td>3.1.2.0.0. Preguntas sobre presentación de vocabulario</td>
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<tr>
<td>3.1.2.1 Vocabulario: En el restaurante</td>
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<td>3.1.2.2 Vocabulario: La dieta</td>
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<tr>
<td>3.1.3.1 Gramática: En casa</td>
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<td>3.1.3.2 Gramática: En la ciudad</td>
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<td>3.1.4.1 Gramática: Otra semana</td>
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<tr>
<td>3.1.4.2 Gramática: En clase</td>
<td></td>
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<tr>
<td>3.1.5 A escuchar: Una semana en la vida de Rafael.</td>
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<tr>
<td>3.1.6 Pronunciación: La vocal española &quot;u&quot;</td>
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<tr>
<td>3.1.7 Comprensión oral y cultura: El Mercado</td>
<td></td>
</tr>
<tr>
<td>3.1.8 Lectura: El periódico</td>
<td></td>
</tr>
<tr>
<td>Actividades de comunicación</td>
<td>Foro de discusión:</td>
</tr>
<tr>
<td></td>
<td>• <strong>Submission</strong>: You and your best friend are on vacation. Where are you on vacation? What do you usually do while on vacation there? What do you and your friend not usually do there? What kind of foods do you try? At what restaurants do you eat? Be sure to use new <strong>diversiones populares</strong> vocabulary and <strong>-er and -ir verbs in the present tense</strong>. Refer to pp. 94-95, 97-98, and 102. <strong>DUE BY FRIDAY, 10:00 AM.</strong></td>
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<td></td>
<td>• <strong>Response</strong>: What destination among those of your classmates do you want to visit and why? What are you going to do while you are there? Be sure to use <strong>ir+a+infinitive</strong> for future actions. Refer to pp. 94-95, 97-98, and 105. <strong>POST FRIDAY THROUGH MONDAY, 10:00 AM.</strong></td>
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<tr>
<td>Semana 10: Lección 4.1</td>
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<tr>
<td>Time frame: 10/28-11/4</td>
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<tr>
<td>ALL WORK DUE MONDAY, November 4th, 10 am</td>
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</tbody>
</table>
| Online quizzes (readings and assignments) | 4.1.0.0. Preguntas sobre presentación de vocabulario  
4.1.1 Vocabulario: Actividad de clase  
4.1.2 Vocabulario: El test  
4.1.3 Gramática: Chile  
4.1.4 Gramática: Más información sobre Chile  
4.1.5 A escuchar: Las familias  
4.1.6 Pronunciación: Los diptongos en español  
4.1.7 Lectura: El sí de los niños |
| Actividades de comunicación | Zona cultural:  
• Submission: Post a picture of your family (or of a famous Hispanic family). Describe the relationships between these individuals (who’s who?), and comment on what they prefer to do, what they love to do, and what they are able to do. Refer to pp. 128-131, 133. DUE BY FRIDAY, 10:00 AM.  
• Response: Find a family similar to your own or very different from your own. Refer to pp. 128-131, 133. POST FRIDAY THROUGH MONDAY, 10:00 AM. |

<table>
<thead>
<tr>
<th>Semana 11: Examen 2 (2.1, 2.2, 3.1, 4.1) 90 minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Must register for exam through Testing Center. See Testing Center emails for details. Do not forget your ID and headphones!</td>
</tr>
<tr>
<td>Time frame for completing Exam 2: From Monday, November 4th to Friday, November 8th</td>
</tr>
</tbody>
</table>
| Online quizzes (readings and assignments) | Study guide exam 2 – for you to review  
Jeopardy game and additional practice – for you to review |
| Actividades de comunicación | None |
Semana 12: Lección 4.2

<table>
<thead>
<tr>
<th>Time frame: 11/11-11/18</th>
<th>ALL WORK DUE MONDAY, November 18th, 10 am</th>
</tr>
</thead>
</table>
| Online quizzes (readings and assignments) | 4.2.1.1 Gramática: Día de la semana  
4.2.1.2 Gramática: Fin de semana  
4.2.2.1 Gramática: En casa de Anne  
4.2.2.2 Gramática: La familia de Anne  
4.2.3 A escuchar: Un mensaje telefónico  
4.2.4 Pronunciación: Eliminación de diptongación de "i" y "u" en sílabas tónicas  
4.2.5 Comprensión oral y cultura: El rastro  
4.2.6 Lectura: La familia hispana |

| Actividades de comunicación | Tertulia:  
- **Group submission:** You all are hosting a party tonight. What do you do before the guests come? Do you take a shower? Do you get dressed? What do you all do during and after the party? Be sure to use the irregular verbs (hacer, poner, salir, traer, oír, and tener) as well as reflexive verbs. Refer to pp. 133-134, 137-138, 142, and 151. **CONTACT YOUR GROUP FOR A MEETING TIME. SUBMISSION DUE MONDAY, 10:00 AM.**  
**NOTE:** Be sure to give your recorded meeting the name “Grupo #, Tertulia 3.” (For example, Grupo 1 would write “Grupo #1, Tertulia 3.”) |

Semana 13: Lección 5.1

<table>
<thead>
<tr>
<th>Time frame: 11/18-11/25</th>
<th>ALL WORK DUE MONDAY, November 25th, 10 am</th>
</tr>
</thead>
</table>
| Online quizzes (readings and assignments) | 5.1.1.0 Preguntas sobre presentación de vocabulario  
5.1.1.1 Vocabulario: La limpieza  
5.1.1.2 Vocabulario: La casa nueva  
5.1.1.3 Vocabulario: La Señora Flora  
5.1.1.4 Vocabulario: La mudanza  
5.1.2.1 Gramática: En el museo  
5.1.2.2 Gramática: La nueva afición de Malena  
5.1.3.1 A escuchar: ¿Lógico o ilógico?  
5.1.3.2 A escuchar: La casa de los Pérez Esquivel.  
5.1.4 Pronunciación: Eliminación de diptongación de “e” y “o” a final de palabra  
5.1.5 Lectura: Utensilios de cocina |
### Actividades de comunicación

**Foro de discusión:**
- **Submission:** Describe your current apartment or house. How many rooms does this house have? Where are things located? What color and size are these items? (E.g.: *Mi casa tiene cuatro baños...*). Refer to pp. 160-161. DUE BY FRIDAY, 10:00 AM.
- **Response:** Pick a house you want to live in and describe what activities (chores) you do to take care of the house. Refer to pp. 160-161, 163. POST FRIDAY THROUGH MONDAY, 10:00 AM.

---

**THANKSGIVING BREAK: November 24th – November 30th – ENJOY!**

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**Semana 14: Lección 5.2 y EXAMEN 3**

**Exam 3 - Vocabulary 4.2, 5.1, 5.2; Cumulative grammar - 120 minutes**

Must register for exam through Testing Center. See Testing Center emails for details.

Do not forget your ID and headphones!

**Time frame for completing Exam 3:** **From Monday, December 2nd to Friday, December 6th**

**Time frame for completing Lección 5.2: 12/2-12/9, 10 am**

**Online quizzes (readings and assignments)**

- **5.2.1.1 Gramática:** La cita
- **5.2.1.2 Gramática:** Conversación entre Malena y Antón.
- **5.2.2 Pronunciación:** La schwa
- **5.2.3 Lectura:** Colombia

**Actividades de comunicación**

None

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**Semana 15: Lección 5.3**

**Time frame: 12/9-12/16**

**ALL WORK DUE MONDAY, December 16th, 10 am**

<table>
<thead>
<tr>
<th><strong>Online quizzes (readings and assignments)</strong></th>
<th><strong>5.3.1.1 Gramática:</strong> El viaje</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>5.3.1.2 Gramática:</strong> Antes del museo</td>
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<tr>
<td></td>
<td><strong>5.3.1.3 Gramática:</strong> La familia de los vecinos</td>
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<tr>
<td></td>
<td><strong>5.3.1.4 Gramática:</strong> La casa de los vecinos</td>
</tr>
<tr>
<td></td>
<td><strong>5.3.1.5 Gramática:</strong> Visita a la ciudad</td>
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<td></td>
<td><strong>5.3.1.6 Gramática:</strong> El viaje de vuelta</td>
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<td></td>
<td><strong>5.3.2 Pronunciación:</strong> La &quot;u&quot; en posición inicial de palabra y después de &quot;c&quot;</td>
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<tr>
<td></td>
<td><strong>5.3.3.1 Comprensión oral y cultura:</strong> Antonia Moya</td>
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<td><strong>5.3.4 Lectura:</strong> La carta</td>
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</table>

**Actividades de comunicación**

None
Grading Scale (based upon department guidelines)

<table>
<thead>
<tr>
<th>Percentage Range</th>
<th>Grade</th>
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<tbody>
<tr>
<td>95.0-100%</td>
<td>A</td>
</tr>
<tr>
<td>90.0-94.9%</td>
<td>A-</td>
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<tr>
<td>87.9-89.9%</td>
<td>B+</td>
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<tr>
<td>83.3-87.8%</td>
<td>B</td>
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<tr>
<td>80.0-83.2%</td>
<td>B-</td>
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<tr>
<td>75.0-79.9%</td>
<td>C+</td>
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<tr>
<td>70.0-74.9%</td>
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<tr>
<td>60.0-69.9%</td>
<td>D</td>
</tr>
<tr>
<td>59.9%</td>
<td>F</td>
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</table>

Evaluation Criteria

Grades are based on different Evaluation Criteria depending on the assignment:

- **Grading criteria for Online Discussion Participation (Foro de Discusión & Zona Cultural)**
- **Grading criteria for speaking assignments (Tertulia)**

You may contact your instructor during office hours to review your grades. Should there be any disagreement, you should resolve it immediately with your instructor. No excuses will be accepted to recover points lost because of failure to submit work. If you provide written documentation about your absence(s) and your instructor considers it acceptable, a solution will be provided.

Attendance Policy

Active and consistent participation is vital in learning a second language.

**Approved absences** include one of the following four situations:

- **Officially documented university or military-sponsored curricular and extracurricular activities.** Student athletes, band members, and members of other such university organizations should send an *original* letter from their supervisor of their specific department to the instructor (or to the Spanish Department office: 202-E Burrowes Bldg.) within one week indicating the dates they will miss class.

- **Valid excused medical absences** Flight tickets or other non-medical documents are not a valid document for an excused absence. You must show *original* medical documentation to the instructor within a week. You will be able to make up assignments missed as a result of approved absences.

- **Family emergencies, accidents** If you must miss exams/assignments due to an emergency, such as the death of a family member, an accident, or other circumstance beyond your control that requires missing assignments, you must contact STUDENT AND FAMILY SERVICES at 814-863-4296 or by email at tr11@sa.psu.edu. The office will notify the student's academic departments informing them that the student is going to miss class and when they are expected to return. You may contact STUDENT AND FAMILY CRISIS LINE at 814-863-2020.

**IMPORTANT:** No late work will be accepted, and **no make-up work or exams will be given without a documented excuse presented within 1 week of an absence.** If you were approved to make up work, you have **one week** to complete the missing assignment or no credit will be given.

Falsification of excuses will be considered a form of academic dishonesty and will be dealt with in accordance with Penn State University Senate Policy 49-2.
It is your responsibility to **drop** the course if you decide to no longer be enrolled. For important dates as the drop-add period, the filing period for conflict final exams, late drop, withdrawing from a course or from the university, please see the University calendar for the semester at:  
http://registrar.psu.edu/academic_calendar/calendar_index.cfm.

For further information on PSU’s policies on adding and dropping courses, withdrawal from the university, and procedures to do so, click on Undergraduate Advising Handbook,  
http://www.psu.edu/dus/handbook/

**General Administrative Issues**

**Expected Time Required (approximate):** A general guideline for the amount of time you should plan to dedicate to this course is 8-10 hours per week (4 credit course).

**Extra Credit:** No extra credit will be given under any circumstances.

**FREE Tutoring:** The Penn State Learning Center, in cooperation with the Department of Spanish, Italian and Portuguese, offers free drop-in tutoring in the language center. For more information, call the Penn State Learning at 814-863-8183 or click on their link at  
http://pennstatelearning.psu.edu/tutoring/spanish

**Academic Integrity:** Penn State defines academic integrity as the pursuit of scholarly activity in an open, honest and responsible manner. All students should act with personal integrity, respect other students’ dignity, rights and property, and help create and maintain an environment in which all can succeed through the fruits of their efforts (Faculty Senate Policy 49-20).

Dishonesty of any kind will not be tolerated in this course. Dishonesty includes, but is not limited to, cheating, plagiarizing, using online translators, fabricating information or citations, facilitating acts of academic dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students. **The use of an electronic online translator is forbidden in this language class.** Online translators are considered a form of academic dishonesty and if you use one in this course an Academic Integrity Form will be reported to the College of Liberal Arts. Students who are found to be dishonest will receive academic sanctions and will be reported to the University’s Judicial Affairs office for possible further disciplinary sanction. Questions about academic integrity can be referred to Andrea L. Crews, alc25@psu.edu.

**Disagreements and grade disputes:**

If you disagree with a grade or have problems with your instructor, please contact your instructor first and try to resolve the disagreement together. If it cannot be resolved, contact the Assistant Director of the program, Adriana Linnebur at ail3@psu.edu. She will ask you for written documentation of your version of the dispute before meeting with you. Please understand that supervisors, coordinators, department heads, and higher administrators cannot require an instructor to change a grade, but can only serve as mediators.

**University Policy on Disabilities:** The Pennsylvania State University encourages qualified persons with disabilities to participate in its programs and activities and is committed to the policy that all people shall have equal access to programs, facilities, and admissions without regard to personal characteristics not related to ability, performance, or qualifications as determined by University policy or by state or federal authorities. If you anticipate needing any type of accommodation in
this course or have questions about physical access, please tell the instructor as soon as possible so that these needs can be met in a timely fashion. Questions about disability access can be referred to Bill Welsh wjw9@psu.edu or 814-863-1807.

**Deferred Grades:** If you want to request a deferred grade, contact your instructor by week 14. If a deferred grade is approved, you will need to go to the dean of your college, process the deferred grade paperwork, and ask your instructor to sign. You will have to complete all the work for the course within 10 weeks after the course end date. Deferred grades are not recommended unless you have completed at least 75% of the course material.

**Academic conduct:** The Spanish Basic Language Program supports the authority of the instructors, and encourages the spirit of respect and academic discipline in the course. For other general university policies regarding academic conduct please click on Student Guide to General University Policies and Rules, [http://www.sa.psu.edu/ja/pdf/policiesrules.pdf](http://www.sa.psu.edu/ja/pdf/policiesrules.pdf). Academic dishonesty includes the use of electronic or online translators. We are required to report all cases of academic dishonesty to the University, which may result in expulsion from Penn State. Employers are now able to request judicial records of potential employees.

**Copyright Compliance Notice:** Online content may contain material used in compliance with the U.S. Copyright Law, including the TEACH Act and principles of "fair use." Materials may not be downloaded, saved, revised, copied, printed or distributed without permission other than as specified to complete class assignments. The material included in this course cannot be shared with third parties. Use of these materials is limited to class members for the duration of the course only. More information about copyright laws can be found at [http://tlit.its.psu.edu/dmd/teachact/](http://tlit.its.psu.edu/dmd/teachact/)

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**Actividades de comunicación: Tips to success!**

Each week you will complete one of three communication activities: Foro de discusión, Zona cultural, or Tertulia. In the Foro de discusión you will post a response to the prompt (which usually asks about you, your friends, and your family), and you will comment on the posts made by your classmates. The Zona cultural works similarly, except you will respond to a prompt based on a cultural theme, and you will likewise respond to your classmates’ posts. The Tertulia involves working in a small group to record a conversation about a topic related to our new vocabulary. The topics are posted in our course calendar in our syllabus. All submissions must be completed in Spanish. No English is allowed in your written or oral assignments.

To see an example of how Foro de discusión and Zona Cultural works go to: Lessons >Getting Started with Spanish 001! > Technology Tutorials > Example of Foro de discusión and Zona cultural. Also, you will find a couple of examples at the end of this document.

**DOs AND DON’Ts**

**DO:**
- Use your own words and count them at the end.
- Practice only the vocabulary from the relevant lesson.
- Focus only on the grammatical structures presented in the lesson.
• Keep it simple! I know you are Spanish 001 students, and it’s a struggle sometimes to write and speak so basically, but this is an important step in acquiring Spanish!

DO NOT:
• Use online translators.
• Ask anyone to edit your work.
• Copy sentences from other classmates’ posts.
• Use tenses you don’t know (past, subjunctive, future, etc.). If you are able to use tenses beyond the present tense, you shouldn’t be in Spanish 001.
• Count English words towards your total number of words (English words do not count as Spanish words).

Tip: If you find yourself tempted to translate a complex sentence, instead create two or more smaller, simpler sentences (you’ll write more words this way!)

Note on Academic Integrity: For all your Spanish assignments, you MAY consult with your instructor in preparation for graded work and use online and printed dictionaries (e.g. www.wordreference.com) and grammar reference materials when writing or when planning for an activity. However, you MAY NOT use an online translator to translate chunks of text (words, sentences, paragraphs) from English to Spanish. This applies both to your own prose in English and to prose in English that you take from a print or online source. Also, you MAY NOT ask another person (e.g., friend, tutor, relative) for help with the writing of any activity on which you will be graded and for which you receive points towards your final grade. You may talk with another person about the grammar points you will be using in your written work, but what you write must be produced by you, not written, corrected, or edited by someone else. You cannot copy another student’s submission. Please note: dictionary use consists of a resource where you look up or enter in one word. Translation use consists of anything where you enter in more than 1 word at a time.

Examples of great Actividades de comunicación

Check these communication activities out! They are excellent examples since they are simple and they practice only what we have learned that week.
Su nombre es Sofía Vergara y ella es una actriz. Ella es elegante y cómica. Yo soy extrovertida y interesante.

Yo soy muy optimista, sincera, y generosa. Yo no soy arrogante.

¿Cómo eres tú? ¿Eres perfeccionista?

Yo soy perfeccionista.

Word Count: 37

RE: Sofía Vergara
QUISENBERY, COURTNEY 9/14/2012 | 4:18 PM

Buenas Tarde Andrea! Yo soy inteligente y ambiciosa también. Yo no soy cómica como Sofía Vergara. Yo soy tímida.

Word Count: 16

Total Word Count for the Week: 53

Rafael Nadal
PORTER, BRETTON 1/25/2012 | 2:45 PM

Su nombre es Rafael Nadal. El es de Mallorca, España, y él es jugador de tenis muy famoso. Él es atlético, serio y valiente. Yo no soy atlética, pero yo soy muy serio y paciente.

RE: Rafael Nadal
PORTER, BRETTON 1/25/2012 | 3:01 PM

Word Count: 35

RE: Zoe Saldana
PORTER, BRETTON 1/25/2012 | 2:02 PM