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101 GRADS

**2011
ULTIMATE COLLEGE
STUDENT SUCCESS
KIT**

by Patricia Hudak & Jullien Gordon

Authors of 101 Things To Do Before You Graduate

101 THINGS LIST

ACADEMIC

Academic Excellence

- 1. Complete Your Academic Plan
- 2. Meet With Your Advisor Three Times A Year
- 3. Go To Office Hours
- 4. Meet The Department Head Of Your Major
- 5. Take A Professor To Lunch
- 6. Study Abroad
- 7. Ask A Question In Class
- 8. Learn A Foreign Language
- 9. Take A Random Class

Above & Beyond

- 10. Conduct Research With A Professor
- 11. Finish An Assignment A Week Early
- 12. Get Published
- 13. Apply For At Least One Scholarship
- 14. Graduate Ten Times More Prepared

Campus Involvement

- 15. Participate In A Campus Tradition
- 16. Lead A Campus Organization
- 17. Take A Campus Tour
- 18. Attend A Guest Lecture
- 19. Join Your Alumni Association

Graduate School

- 20. Take The GMAT, GRE, LSAT, Or MCAT
- 21. Take A Graduate School Course
- 22. Visit A Graduate School

CAREER

Networking

- 23. Perfect Your 30 Second Pitch
- 24. Build A Personal Board of Directors
- 25. Contact 3 Successful Alumni
- 26. Get A Mentor
- 27. Join A National Association Or Organization
- 28. Attend An Industry Related Meetup

Skill Development

- 29. Master Microsoft Excel & Powerpoint
- 30. Make A List Of All Your Skills

- 31. Intern With 2 Companies
- 32. Earn A Certificate Or License Relevant To Your Career Path
- 33. Give A Public Speech
- 34. Learn How To Use Photoshop Or iMovie
- 35. Learn HTML & CSS

Personal Brand

- 36. Take The Gallup Strength Finder 2.0
- 37. Start A Blog/Website
- 38. Buy Your Own Domain Name
- 39. Create A Portfolio
- 40. Clean Up Your Facebook Profile
- 41. Create A LinkedIn Account
- 42. Google Yourself & Edit Your Online Image
- 43. Get Business Cards
- 44. Get A Personalized Email Address
- 45. Record A New Voicemail Message
- 46. Find Two Quality Business Suits

Job Hunting

- 47. Create And Edit Your Resume
- 48. Post Your Resume On 3 Job Boards
- 49. Conduct 3 Informational Interviews
- 50. Do A Mock Interview
- 51. Know Your Answers To The Top 20 Interview Questions
- 52. Prepare Five Unique Questions For Every Interview
- 53. Get 3 References Or Recommendations
- 54. Meet With A Career Advisor Each Semester
- 55. Do Company Research
- 56. Attend At Least 2 Career Fairs
- 57. Recruit A Career Team
- 58. Read A New Industry-Related Article Every Day For 30 Days

MONEY

Manage Your Money

- 59. Create A Budget
- 60. Set Up Checking And Savings Accounts
- 61. Get Your Credit Reports And Scores
- 62. Eliminate Your Credit Card Debt
- 63. Start A \$1,000 Emergency Fund
- 64. Do Your Own Taxes

101 THINGS LIST

MONEY...

Make Money

- 65. Read Rich Dad Poor Dad
- 66. Write A Business Plan
- 67. Sell Something & Make A Profit
- 68. Get Paid To Do What You Love
- 69. Interview 3 Professionals About Career Trajectory And Salary
- 70. Get Your Real Estate License

SUCCESS

Health & Wellness

- 71. Learn To Cook 5 New Dishes
- 72. Play An Intramural Sport For Fun
- 73. Get A Physical Exam Every Year
- 74. Run A Marathon
- 75. Abstain From Something For 30 Days
- 76. Learn To Meditate

Relationships

- 77. Host A Potluck Dinner
- 78. Interview Your Elders
- 79. Go On A Road Trip Or Camping Trip
- 80. Write A Letter Of Forgiveness
- 81. Write 5 Thank You Notes

Leadership & Service

- 82. Volunteer For 30 Hours In A Semester
- 83. Be A Mentor
- 84. Raise \$1000 For A Cause You Care About
- 85. Organize A Huge Event

Personal Growth

- 86. Define The 3 Ways You Measure Success
- 87. Set 3 S.M.A.R.T. Goals For The Year
- 88. Start A "30 Day Do It" Group
- 89. Create A Vision Board
- 90. Take A Personal Development Course
- 91. Create A "101 List" For Your Life
- 92. Read The Alchemist
- 93. Read A Spiritual Text Cover To Cover
- 94. Visit Your Country Of Cultural Origin
- 95. Journal For 30 Days In A Row
- 96. Watch 20 Videos On TED.com
- 97. Wear A Costume To Class
- 98. Take An Alternative Spring Break

- 99. Sing Karaoke
- 100. Do Something You'll Likely Get Rejected From Or Fail At
- 101. Create Your Own List Item

NOTE:

Congrats on checking off as many as you possibly can. In the book, you will find:

1. Why each item is important to your short-term and long-term success
2. Links to hidden resources and tools like this packet
3. Steps to get started right away without wasting time

Visit www.101grads.com to get your copy.

ANNUAL ACADEMICS

FALL

Rank	Class Title	Room	Day & Time	Discussion Time	Tutoring Time
1	Psychology 101	Bunche 220	MWF 9-11am	F 304pm	Tu 1-2pm

WINTER

Rank	Class Title	Room	Day & Time	Discussion Time	Tutoring Time

SPRING

Rank	Class Title	Room	Day & Time	Discussion Time	Tutoring Time

ANNUAL ACADEMICS

FALL

Goal	Actual	Grd Pts	Major	Minor	G.E.	Professor	Office Hrs.	Study Buddy Contact Info
A	A-	3.67	no	yes	yes	Allen	Th 3-4pm	joey Ship (310)987-6543

WINTER

Goal	Actual	Grd Pts	Major	Minor	G.E.	Professor	Office Hrs.	Study Buddy Contact Info

SPRING

Goal	Actual	Grd Pts	Major	Minor	G.E.	Professor	Office Hrs.	Study Buddy Contact Info

RESUME TEMPLATE

EDUCATION

Colleges & Universities	Majors & Minors	Degree	Date	G.P.A.

[] Distinctions, Honors, or Awards:

[] Publications Authored:

[] Research Experiences:

[] Languages:

Letters of Recommendation Writers Names:

Top 3 Pieces of Work to Show:

1.:

2.:

3.:

Test or Certifications	Test Date	Verbal	Quant	Writing	Total

EXTRACURRICULAR

Organization Name	Your Title or Role	Years	Begin Mo / Yr	End Mo / Yr
		1 2 3 4 5		
		1 2 3 4 5		
		1 2 3 4 5		
		1 2 3 4 5		

RESUME TEMPLATE

Top 3 Extracurricular Accomplishments:

1.: _____

2.: _____

3.: _____

WORK EXPERIENCE

Company Name	Position	Begin Mo / Yr	End Mo / Yr

Top 5 Professional Accomplishments:

1.: _____

2.: _____

3.: _____

4.: _____

5.: _____

Write A Compelling Answer To "Why Should I Hire You?:"

PERSONAL GOALS

	Goals
PERSONAL Things you want to do for yourself. Be selfish.	
EDUCATIONAL Thing you want to do to advance academically.	
PROFESSIONAL Things you want to do to advance toward your professional career.	
HEALTH /WELLNESS Things you want to do to improve your all around health.	
SOUL / SPIRITUAL Things you want to do to get more in touch with your spiritual source.	
FINANCIAL Things you want to do to improve your financial status.	
RELATIONSHIPS Things you want to do to improve your friendships, partnerships, and family.	
READING Books you want to read in areas that interests you.	
STOP! Habits you know you need to break but haven't yet.	

FALL WEEKLY TIME GRID

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
6-7							
7-8							
8-9							
9-10							
10-11							
11-12							
12-1							
1-2							
2-3							
3-4							
4-5							
5-6							
6-7							
7-8							
8-9							
9-10							

FALL SEMESTER OVERVIEW

Wk	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							

WINTER WEEKLY TIME GRID

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
6-7							
7-8							
8-9							
9-10							
10-11							
11-12							
12-1							
1-2							
2-3							
3-4							
4-5							
5-6							
6-7							
7-8							
8-9							
9-10							

WINTER SEMESTER OVERVIEW

Wk	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							

SPRING WEEKLY TIME GRID

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
6-7							
7-8							
8-9							
9-10							
10-11							
11-12							
12-1							
1-2							
2-3							
3-4							
4-5							
5-6							
6-7							
7-8							
8-9							
9-10							

SPRING SEMESTER OVERVIEW

Wk	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							

MONTHLY BUDGET

Monthly Expense	August	September	October	November	December	January
Rent						
Water & Power						
Gas						
Cable						
Internet						
Phone						
Food						
Car Note						
Auto Insurance						
Gasoline						
Parking						
Hair						
Savings						
Credit Card Pay.						
Monthly Revenues	August	September	October	November	December	January
Financial Aid						
Scholarships						
Parents						
Job #1						
Job #2						
REVS-EXPS						

MONTHLY BUDGET

Monthly Expense	February	March	April	May	June	July
Rent						
Water & Power						
Gas						
Cable						
Internet						
Phone						
Food						
Car Note						
Auto Insurance						
Gasoline						
Parking						
Hair						
Savings						
Credit Card Pay.						
Monthly Revenues	February	March	April	May	June	July
Financial Aid						
Scholarships						
Parents						
Job #1						
Job #2						
REVS-EXPS						

GRAD SCHOOL CHOICE

FIRST

School Name: _____

Program Name: _____

of Years: _____ Cost Per Year: _____ # of Students: _____ Average GPA: _____

Key Professors: _____

Other Reasons: _____

SECOND

School Name: _____

Program Name: _____

of Years: _____ Cost Per Year: _____ # of Students: _____ Average GPA: _____

Key Professors: _____

Other Reasons: _____

THIRD

School Name: _____

Program Name: _____

of Years: _____ Cost Per Year: _____ # of Students: _____ Average GPA: _____

Key Professors: _____

Other Reasons: _____