

Instructions for Setting PASS Permissions to Execute
from
Shane Tiernay
for
<http://www.personal.psu.edu/424pub/>

1. Login to www.work.psu.edu

2. Click on “manage PASS permissions” on the left

The screenshot shows a web browser window displaying the Penn State PASS management interface. The user is logged in as 'smt5001'. The page is titled 'Welcome SHANE MICHAEL TIERNEY!'. On the left side, there is a navigation menu with several options: 'Penn State Access Account Storage Space (PASS) Information', 'Manage PASS files now (PASS Explorer)', 'PASS Information', 'Reset PASS Permissions to default (ACL Reset)', 'Manage PASS Permissions (Permissions Wizard)', and 'Manage Protected Personal Web Space (protected.personal)'. The 'Manage PASS Permissions (Permissions Wizard)' link is circled in red. Below this menu, there are sections for 'Password Expiration Information' and 'Printing Information'. On the right side, there is a section for 'Official University Directory Information' with fields for Name, Title, Address, Phone No, E-mail, Campus, Curriculum, EduPerson Principal Name, and EduPerson Primary Affiliation. Below this is a 'Questions about the information above?' section with input fields for 'eLion' or 'the University Registrar'. There is also an 'Alerts' section with a list of recent alerts and a 'Helpful Links' section with various links. At the bottom, there is a footer with copyright information and a last revised date of Wednesday, October 1, 2008.

3. Dropdown menu -> “My PASS Home”, click “View or Change Address”

The screenshot shows a web browser window with the URL https://explorer.pass.psu.edu/perms/act_control_select.cgi. The page header includes the Penn State logo and the title "PASS File Permissions Manager". Below the header, it indicates the user is logged in as "smt5001" with a "Logout" button and a link to "www.work.psu.edu".

The main content area is titled "File Permissions Wizard" and is labeled as "Step 1 of 6". A vertical sidebar on the left lists the steps: Step 1: Select File (highlighted), Step 2: Permission Type, Step 3: Permission Level, Step 4: Select User/Group, Step 5: Assign Ids, and Step 6: View Permissions. The main content area contains a "Folder/File Selection" section with a dropdown menu currently set to "My PASS Home" and a "View or Change Access" button.

At the bottom of the page, there is a footer with the following text: "The Pennsylvania State University © 2009. All rights reserved. [Privacy and Legal Statements](#). [Alternative Media - Nondiscrimination Statement](#). This site maintained by [Information Technology Services](#). Comments and suggestions may be directed to helpdesk@psu.edu." To the right of this text is the "its@PennState" logo with the tagline "information technology services".

4. Click “Choose another File”

The screenshot shows a web browser window with the URL https://explorer.pass.psu.edu/perms/permissions.cgi?f=/pass/users/s/m/smt5001&other_val=/enter/path/to/pass/here. The page title is "PASS File Permissions Manager" and the user is logged in as "smt5001".

The interface is a "File Permissions Wizard" with six steps. Step 2, "Permission Type", is currently active. The "Folder" is `/pass/users/s/m/smt5001`. A button labeled "Select another file" is circled in red. Below this, the "Choose Permission Type" section is displayed, with "File Permissions for Other Users" selected. It includes instructions to "Restrict or view permissions for other Penn State students, staff or faculty to this file:" and a list of three options:

1. PASS Explorer (Web based file upload tool - [Instructions on how to use PASS Explorer](#))
2. PASS Gateways ([Instructions on how to Connect to the PASS Gateway servers](#) and Map as a Remote Network Drive, Share or Volume on your computer)
3. Secure File Transfer (Secure FTP - [Instructions on how to use Secure FTP](#))

Navigation buttons for "< Go Back" and "Next >" are located at the bottom of the wizard. The footer contains copyright information for The Pennsylvania State University © 2009 and the ITS@PennState logo.

5. Highlight the directory you want and click “Permissions” on the left

The screenshot shows the PASS Explorer web interface in a browser window. The address bar displays <https://explorer.pass.psu.edu/explorer.cgi>. The page header includes the Penn State logo and the text "PASS Explorer". Below the header, it indicates the user is logged in as "smt5001".

The main content area shows the "Current Folder: /pass/users/s/m/smt5001 (My Home Folder)". Below this, there is a "Browse To:" dropdown menu. A list of files and folders is displayed in a table-like format:

[.nautilus]
[.portal]
[.rhopoffice1.1]
[.thumbnails]
[.Trash]
[424]
[AerospaceFiles]
[Desktop]
[www]
[www_protected]
.addressbook
.addressdef
.bash_history
.dmcrc
.esd_auth
gtk-bookmarks
gtkrc-1.2-gnome2

The file "424" is highlighted with a blue background and a red oval. On the left side of the interface, there is a vertical toolbar with various icons. The "Permissions" icon, which shows a padlock, is circled in red.

At the bottom of the interface, there is a footer with navigation links: [ITS Home](#), [ITS Directory](#), [ITS FAQs](#), [ITS Site Index](#), [Contact Us](#), and [Help](#). Below this, there is a copyright notice: "The Pennsylvania State University ©2006. Privacy and Legal Statements. This site maintained by Academic Services and Emerging Technologies, a unit of Information Technology Services. Inquiries may be directed to helpdesk@psu.edu." On the right side of the footer, there is the "its@PennState" logo and the text "information technology services".

6. Choose the radio button for “File Permissions for Other Users” and click next

The screenshot shows a web browser window displaying the 'PASS File Permissions Manager' interface. The browser's address bar shows the URL: <https://explorer.pass.psu.edu/perms/permissions.cgi?f=/pass/users/s/m/smt5001/424>. The page header includes the Penn State logo and the title 'PASS File Permissions Manager'. Below the header, it indicates the user is logged in as 'smt5001' with a 'Logout' link and the URL 'www.work.psu.edu'. A search bar is also present with links for 'People', 'Departments', 'Penn State', and 'Web'. The main content area is titled 'File Permissions Wizard' and shows 'Step 2 of 6'. A sidebar on the left lists six steps: 'Step 1: Select File', 'Step 2: Permission Type', 'Step 3: Permission Level', 'Step 4: Select User/Group', 'Step 5: Assign Ids', and 'Step 6: View Permissions'. The 'Step 2: Permission Type' section is active, displaying a 'Folder:' field with the path '/pass/users/s/m/smt5001/424' and a 'Select another file' button. Below this, there is a link for 'PASS Explorer > Info: Permissions'. The main content area is titled 'Choose Permission Type' and features a radio button selected for 'File Permissions for Other Users', which is circled in red. Below the radio button, there is a section titled 'Restrict or view permissions for other Penn State students, staff or faculty to this file:' followed by a numbered list of three options: 1. PASS Explorer (Web based file upload tool - [Instructions on how to use PASS Explorer](#)), 2. PASS Gateways ([Instructions on how to Connect to the PASS Gateway servers](#) and Map as a Remote Network Drive, Share or Volume on your computer), and 3. Secure File Transfer (Secure FTP - [Instructions on how to use Secure FTP](#)). At the bottom of the wizard, there are '< Go Back' and 'Next >' buttons. The footer of the page includes links for 'ITS Home', 'ITS Directory', 'ITS FAQs', 'ITS Site Index', and 'Help'. Copyright information for The Pennsylvania State University © 2009 is provided, along with links for 'Privacy and Legal Statements', 'Alternative Media - Nondiscrimination Statement', and 'Information Technology Services'. The 'its@PennState' logo and 'information technology services' text are also present.

7. Select the radio button for “View Current Permissions” and click next

The screenshot shows a web browser window with the URL <https://explorer.pass.psu.edu/perms/fileperms.cgi?f=/pass/users/s/m/smt5001/424>. The page title is "PASS File Permissions Manager". The user is logged in as "smt5001". The main content area is titled "File Permissions Wizard" and shows "Step 3 of 6". The wizard is currently on the "Choose Permission Level" step. The folder path is "/pass/users/s/m/smt5001/424". The breadcrumb trail is "PASS Explorer > Info: Permissions > Files". The "Choose Permission Level" section contains four radio button options:

- Give Read Permission
Manage **Read** permission to Penn State Access Account **users, groups, roles** and/or **class lists**.
- Give Read/Write Permission
Manage **Read/Write** permission to Penn State Access Account **users, groups, roles** and/or **class lists**.
- Give Full Control
Manage **Read, Write** and **Permission Control**, to Penn State Access Account **users, groups, roles** and/or **class lists**.
- View Current Permissions
View current permissions or **reset** to defaults.

At the bottom of the wizard, there are two buttons: "< Go Back" and "Next >". The "View Current Permissions" option is circled in red. Below the wizard, there is a link for "What are Penn State Access Accounts?". At the bottom of the page, there is a footer with copyright information and contact details for ITS@PennState.

8. Click “Extra Permissions”

The screenshot shows the 'PASS File Permissions Manager' interface. The browser address bar displays the URL: https://explorer.pass.psu.edu/perms/fileperms_apply.cgi?f=/pass/users/s/m/smt5001/424&perm_cmd=view. The page title is 'PASS File Permissions Manager'. The user is logged in as 'smt5001'. The interface is titled 'File Permissions Wizard - View Permissions' and is 'Step 6 of 6'. A sidebar on the left lists the steps: Step 1: Select File, Step 2: Permission Type, Step 3: Permission Level, Step 4: Select User/Group, Step 5: Assign Ids, and Step 6: View Permissions. The main content area shows the folder path: `/pass/users/s/m/smt5001/424`. Below this, there is a 'Permissions summary for:' section for the folder `/pass/users/s/m/smt5001/424`. This section includes three tables: 'Read Access Permission' (green header), 'Read/Write Access Permission' (yellow header), and 'Full Control (Read, Write, Change Permissions)' (orange header). Each table has columns for 'Users' and 'Groups'. The 'Full Control' table shows 'smt5001' under Users and 'sysadmins' under Groups. A legend at the bottom explains that '[Everyone]' means all Penn State students, faculty, and staff can access the file/folder. A red circle highlights the 'Extra Permissions >' button in the top right of the permissions summary area.

Permissions summary for:
`/pass/users/s/m/smt5001/424` [refresh]

Read Access Permission

Users	Edit	Groups	Edit
[None]		[None]	

Read/Write Access Permission

Users	Edit	Groups	Edit
[None]		[None]	

Full Control (Read, Write, Change Permissions)

Users	Edit	Groups	Edit
• smt5001		• sysadmins	

Legend:

- [Everyone] = All Penn State students, faculty and staff may use the PASS Gateway, PASS Explorer, or Secure FTP to PASS services to access this file/folder. Web servers may serve this file/folder to everyone in the world.

< Go Back

9. Select the check box for “Allow program files to be executed”. You may also choose to select “Apply settings to all files and subfolders inside the /pass/users/(your folder) folder”. Click “Confirm Change”

The screenshot shows a web browser window with two tabs: 'PASS Explorer' and 'Change Flags'. The address bar displays the URL https://explorer.pass.psu.edu/perms/fileperms_change_flags.cgi. The page header includes the Penn State logo and the title 'PASS File Permissions Manager'. Below the header, it indicates the user is logged in as 'smt5001' with a 'Logout' link and the URL 'www.work.psu.edu'. A search bar is also present with links for 'People', 'Departments', 'Penn State', and 'Web'.

The main content area is titled 'Change Flags and Special Permissions' and is labeled as 'Step 6 of 6'. It shows the current folder path as '/pass/users/s/m/smt5001/424' with a 'Select another file' button. Below this, there are three checkboxes:

- Allow program files to be executed
- Allow everyone to read this folder
- Apply settings to all files and subfolders inside the /pass/users/s/m/smt5001/424 folder

At the bottom of the form, there are two buttons: '< Go Back' and 'Confirm Change'. A sidebar on the left lists the steps: Step 1: Select File, Step 2: Permission Type, Step 3: Permission Level, Step 4: Select User/Group, Step 5: Assign Ids, and Step 6: View Permissions (which is currently selected).

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10. Logout