

Justin Arndt

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Blog:

http://www.personal.psu.edu/jia5319/blogs/justin_arndt/

Education

Associate in Science - Information Sciences and Technology

Graduation:
12/2013

Pennsylvania State University, Pennsylvania

Undergraduate Certificate in Information Sciences and Technology

April 2013

Pennsylvania State University, Pennsylvania

Undergraduate Certificate in Adult Development and Aging Services
Pennsylvania State University, Pennsylvania

Graduation:
12/2013

Harrisburg Area Community College, Pennsylvania

2011-2012

Career History and Accomplishments

Imaging Services Representative, Lancaster General Hospital

- Uploads radiology images from discs into McKesson/PACS for inclusion in electronic medical record
- Enters orders for outside images into EPIC
- Performs administration duties in PACSCube CD burner such as creating accounts, resetting passwords, and troubleshooting issues
- Uses PCAnywhere to remotely log in to PACSCube workstations to resolve issues
- Enters tickets via Footprints ticket tracking system when inquiries are received from end users.
- Monitors PeerView Software Application to support radiologists
- Provides support to over 1000 end users in healthcare environment
- Responds to 50-100 daily calls, emails and faxes from offices as well as individual patients
- Creates new patient accounts in NOVIUS software as well as tracks and manages hard copy film inventory previous to digital conversion
- Performs administration duties in Powerscribe dictation software including adding or removing reports and troubleshooting issues
- Performs help desk support to over 30 offices throughout Pennsylvania
- Troubleshoots and fixes issues with viewing of images by outside offices via Epic Systems
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2004-
present

Personal Skills

EPIC Systems, McKesson PACS, PACSCube, ACUO, NOVIUS, Microsoft Office, Microsoft Outlook, HTML, CSS, JavaScript, PHP, Wordpress, Movable Type, Network Connectivity, Wi-Fi, Hardware Installations, PC Setup, Remote Desktop, Printer Setup & IP Configuration